



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING **WEDNESDAY, JANUARY 15, 2025** **2:30 P.M.**

ARTS DISTRICT PARKING GARAGE LARGE CONFERENCE ROOM
431 West Main Street, Suite B Oklahoma City, OK, 73102

DIRECTORS:

City of Edmond	James Boggs, Treasurer
City of Edmond	Phil Frain
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Mary Mélon-Tully, Secretary
City of Oklahoma City	Aaron Curry

Regional Transportation Authority of Central Oklahoma

MEETING INFORMATION

The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at www.rtaok.org, and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires accommodations, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: info@rtaok.org. Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING AGENDA

RTA Actions

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2484; or visit the website at www.rtaok.org

January 15, 2025
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Consider Approval of Minutes
 - A. November 20, 2024 Regional Transportation Authority Regular Meeting
4. Executive Director Reports – Jason Ferbrache, Interim Executive Director
5. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC
6. Receive Financial Reports and Ratify and Approve Claims
 - A. Period of November 1, 2024 through November 30, 2024
 - B. Period of December 1, 2024 through December 31, 2024
7. Public Comments – Brad Henry, RTA Board Chairperson
8. New Business – Brad Henry, RTA Board Chairperson
Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
9. Adjournment



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:36 p.m. on Wednesday, November 20, 2024, at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on November 19, 2024 at 7:33 a.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Marion Hutchison, Vice Chairperson
Phil Fraim, Director
Chuck Thompson, Director
Mary Mélon-Tully, Secretary
Aaron Curry, Director

Entity

City of Oklahoma City
City of Norman
City of Edmond
City of Norman
City of Oklahoma City
City of Oklahoma City

RTA Board of Directors Absent

James Boggs, Treasurer

City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Craig Keith, Legal Counsel

Guests Present

Scott Young, Jacobs Engineering
Galinda Leidmart, Jacobs Engineering
Stuart Campbell, Jacobs Engineering
Tahirih Johnson, ODC/CAP
William Ginn, ODC/CAP
Kyler Smith, ADG
Laura Davis, HNTB
Corey Fisher, HNTB
Krystal Harris, STV, Inc.
David Neuhauser, STV, Inc.

Justin Henry, OKC
Taylor Johnson, City of Norman
Brian Eck, Arcadia Research & Design
Cynthia Reid, OKC Chamber
Auke Mahar-Piersma, Cardinal
Jeremy Moses, OKC Resident/EMBARK
Ethan Mazzio, ACOG
Denotria Davis, Mbroh Engineering
Kari Cai, Mbroh Engineering
Randy Entz, City of Edmond

Consultants Present

Kathryn Holmes, Holmes & Assoc.

November 20, 2024
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – 2:36 p.m.

Chairperson Henry called the meeting to order at 2:36 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

QUORUM PRESENT: Fraim, Hutchison, Thompson, Henry, Mélon-Tully and Curry.
ABSENT: Boggs.

3. Consider Approval of Minutes
 - A. October 16, 2024 Regional Transportation Authority Regular Meeting

APPROVED: Moved by Hutchison, seconded by Thompson. AYES: Fraim, Hutchison, Thompson, Henry Mélon-Tully and Curry. NAYS: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that the Executive Committee and staff continue to work with the branding and marketing consultants, AFFIRM, who are developing a brand profile for the RTA. Staff will be reaching out to schedule some small groups to meet with AFFIRM so that all Director's can provide feedback. Next month, Kathryn and I will be attending an APTA workshop that will focus on Transit Ballot Initiatives, which is a very germane topic for the RTA.

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she has been representing the RTA along with the Interim Executive Director, in a planning effort of a Long-Range Transportation Plan for Central Oklahoma. This group consists of all agencies pertaining to transit, such as, ACOG, Oklahoma City, City of Edmond, City of Norman, EMBARK, City Links, and MAPS4. The effort is to ensure that the RTA will have a fixed route of busses that service station locations. There will be some announcements and engagement going on starting in December and Kimley Horn will be here to present to the Board about the plan in January. Work is being done on a draft of a Request for Qualifications for technical assistance for NEPA, which is the environmental clearance from the FTA.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of October 1, 2024 through October 31, 2024

RECEIVED, RATIFIED and APPROVED: Moved by Curry, seconded by Mélon-Tully. AYES: Fraim, Hutchison, Thompson, Henry, Mélon-Tully and Curry. NAYS: None.

7. Consider approving renewal No. 4 of the Memorandum of Understanding with the Central Oklahoma Transportation and Parking Authority for interim administrative services, effective February 1, 2025 through January 31, 2026

APPROVED: Moved by Hutchison, seconded by Curry. AYES: Fraim, Hutchison, Thompson, Henry, Mélon-Tully and Curry. NAYS: None.

8. Overview of CIG Programs and Recently Approved Ballot Initiatives – presented by Cardinal Infrastructure

Auke Mahar-Piersma, Cardinal Infrastructure, gave a PowerPoint presentation that presented the results of the election and the impact that may have on transit funding and projects; the change in key leadership positions in the House Transportation and Infrastructure Committee and the Senate Banking, Housing and Urban Affairs. These committees authorize and set transit policy. The House and Senate Appropriations Committees set annual spending levels. Some of the representatives in these committees will remain the same and some have yet to be decided.

Mr. Mahar-Piersma, also discussed under President-Elect Trump's Administration, the Department of Transportation and Federal Transit Administration's priorities will be more traditional road and bridge projects. The Capital Investment Grant Program is a program that funds new and expanded rapid rail, commuter rail, light rail, streetcars and bus rapid transit. It is a long technical process and requires local funds to be in place if selected to receive the grant.

9. Public Comments

Brian Eck, asked what the schedule for submitting designs for new transit bus stops, sidewalk improvements and opening up bidding for new standardized bus bench designs. .

Chairperson Henry thanked Mr. Eck for his comments.

10. New Business

None.

11. Adjournment – 3:45 p.m.

ADJOURNED: Moved by Curry, seconded by Mélon-Tully. AYES: Boggs, Fraim, Hutchison, Thompson, Mélon-Tully, and Curry. NAYS: None.

APPROVED by the Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, this _____ day of _____ 2025.

ATTEST:

**REGIONAL TRANSPORTATION
AUTHORITY OF CENTRAL
OKLAHOMA**

Mary Mélon-Tully, Secretary

Brad Henry, Chairperson

**Regional Transportation Authority of Central Oklahoma
FY2025 Year End Forecast**

Presented January 15, 2025

Prepared by RTA Support Team (unaudited)

OPERATIONS

Sources	YTD Actuals	Est. Remaining	Total YE	FY25		
	Jul-Dec	Jan-Jun	Forecast	Budget	Variance	Variance %
Local Contributions	\$1,517,536	\$0	\$1,517,536	\$1,517,536	\$0	
Miscellaneous	\$71,561	\$0	\$71,561	\$0	\$71,561	
Total Operations Revenues	\$1,589,097	\$0	\$1,589,097	\$1,517,536	\$71,561	5%

Expenditures

Contracts and Services	YTD Actuals	Est. Remaining	Total YE	FY25		
	Jul-Dec	Jan-Jun	Forecast	Budget	Variance	Variance %
Professional Services - COTPA Administration	\$60,420	\$60,422	\$120,842	\$120,842	\$0	
Professional Services - Holmes & Associates	\$276,152	\$352,571	\$628,722	\$700,000	\$71,278	
Professional Services - Kimley Horn ⁽¹⁾	\$68,161	\$0	\$68,161	\$234,862	\$166,701	
Professional Services - On-Call Engineering Consultant	\$68,350	\$23,650	\$92,000	\$100,000	\$8,000	
Transfer to Grant Activity for Local Grant Match ⁽²⁾	\$49,526	\$0	\$49,526	\$134,854	\$85,328	
BNSF Study Fee	\$43,963	\$56,037	\$100,000	\$100,000	\$0	
Professional Services-Legal	\$0	\$50,000	\$50,000	\$50,000	\$0	
Professional Service - Financial Planning Consultant	\$975	\$40,000	\$40,975	\$100,000	\$59,025	
Professional Service - Economic Advising Consultant	\$13,636	\$0	\$13,636	\$10,000	-\$3,636	
Independent Financial Audit	\$0	\$9,700	\$9,700	\$9,700	\$0	
Website Hosting Fee	\$0	\$807	\$807	\$2,500	\$1,693	
Branding	\$27,608	\$135,395	\$163,003	\$250,000	\$86,997	
Conference/Training	\$0	\$7,850	\$7,850	\$7,850	\$0	
Directors & Officer Liability Insurance	\$0	\$3,500	\$3,500	\$3,500	\$0	
Advertising/Public Notice	\$172	\$828	\$1,000	\$1,000	\$0	
Printing & Binding	\$152	\$118	\$270	\$500	\$230	
Postage	\$0	\$100	\$100	\$100	\$0	
Mileage	\$0	\$500	\$500	\$500	\$0	
Parking	\$66	\$100	\$166	\$250	\$84	
Travel	\$0	\$20,000	\$20,000	\$20,000	\$0	
Market Research Services	\$50,333	\$55,500	\$105,833	\$111,000	\$5,167	
CIG Implementation Advisor	\$21,495	\$56,513	\$78,007	\$90,000	\$11,993	
Other Services & Fees	\$1,080	\$0	\$1,080	\$300	-\$780	
Total Contracts and Services	\$682,088	\$873,591	\$1,555,678	\$2,047,758	\$492,080	24%
Equipment and Supplies						
Office Supplies	\$0	\$320	\$320	\$320	\$0	
Food	\$8	\$992	\$1,000	\$1,000	\$0	
Other Supplies	\$0	\$200	\$200	\$200	\$0	
Total Equipment and Supplies	\$8	\$1,512	\$1,520	\$1,520	\$0	0%
Total Operations Expenditures	\$682,096	\$875,102	\$1,557,198	\$2,049,278	\$492,080	24%

(1) This reflects estimated expenses from two invoices carried over from FY24

(2) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY

Sources	YTD Actuals	Est. Remaining	Total YE	FY25		
	Jul-Dec	Jan-Jun	Forecast	Budget	Variance	Variance %
Federal Grant ⁽³⁾	\$79,241	\$0	\$79,241	\$215,768	\$136,527	
Transfer from Operations for Local Grant Match ⁽⁴⁾	\$49,526	\$0	\$49,526	\$134,854	\$85,328	
Total Grant Revenues	\$128,767	\$0	\$128,767	\$350,622	\$221,856	63%

Expenditures

Contracts and Services	YTD Actuals	Est. Remaining	Total YE	FY25		
	Jul-Dec	Jan-Jun	Forecast	Budget	Variance	Variance %
Professional Services - RAISE Grant Consultant Fees	\$128,767	\$0	\$128,767	\$350,622	\$221,856	
Total Grant Expenditures	\$128,767	\$0	\$128,767	\$350,622	\$221,856	63%

(3) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.


(4) This revenue is the 38% RTA local match for RAISE grant consultant fees.

FY25 Beginning Cash Balance	\$1,433,063
FY25 Ending Cash Balance (Forecast)	\$1,464,962

**Regional Transportation Authority of Central Oklahoma
Payment Claims**

Period: 11/01/2024 to 11/30/2024						
Date	Vendor	Description	Invoice No.	Cost	Total	
12/4/2024	Holmes & Associates LLC	Consultant Fees - Labor	1224	\$ 43,460.00		
		Subconsultant Fee	1224	\$ 700.00		
		Cost Reimbursement RTA	1224	\$ 1,163.55		
						\$ 45,323.55
10/31/2024	Kimley-Horn	<u>AA Update - Year 5</u>				
		Task 2 - Operation Planning Support	30029420	\$ 14,033.38		
		Task 3 - Project Cost Estimates	30029420	\$ 430.00		
						\$ 14,463.38
8/31/2024	Kimley-Horn	<u>AA Update - Year 5</u>				
		Task 1 - Project Management	*29235194	\$ 2,352.50		
		Task 3 - Project Cost Estimates	*29235194	\$ 1,947.50		
		Task 4 - Other Project Services	*29235194	\$ 1,622.50		
						\$ 5,922.50
8/31/2024	Kimley-Horn	<u>AA Update - Year 4</u>				
		Task 6 - Rail Ops Planning	29235193	\$ 1,844.69		
						\$ 1,844.69
10/9/2024	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 7</u> Professional Services	WFXS1107-02	\$ 30,860.00		\$ 30,860.00
11/19/2024	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 5</u> Professional Services	WFXS1105-03	\$ 400.00		\$ 400.00
12/6/2024	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 6</u> Professional Services	WFXS1106-03	\$ 600.00		
		Professional Services	WFXS1106-02	\$ 1,950.00		
						\$ 2,550.00
9/30/2024	Affirm	Strategic Marketing, Planning & Management	INV-3916	\$ 23,689.96		\$ 23,689.96
12/10/2024	PCI Municipal Services	Parking Fees - September 2024	271889	\$ 15.00		
		Parking Fees - October 2024	271890	\$ 9.00		
		Parking Fees - November 2024	271891	\$ 9.00		
						\$ 33.00
12/6/2024	Cardinal Infrastructure	Professional Services - November 2024	3117	\$ 10,533.75		\$ 10,533.75
11/18/2024	AlphaVu	Transit Research	2100	\$ 9,250.00		
			2104	\$ 9,250.00		
						\$ 18,500.00
12/10/2024	BNSF	Preliminary Engineering	90278210	\$ 2,471.59		\$ 2,471.59
12/7/2024	COTPA	Admin Services Fee	25-106	\$ 10,070.00		
		Reimbursement for Printing	25-106	\$ 17.05		
						\$ 10,087.05
Total Claims						\$ 166,679.47

APPROVED:


James P. Boggs

12/16/24
Date

RATIFIED and APPROVED by the Treasurer and Chairman of the Regional Transportation Authority of Central Oklahoma, this ____ day of _____, 2025.

ATTEST:

REGIONAL TRANSPORTATION AUTHORITY OF
CENTRAL OKLAHOMA

Mary Mélon-Tully, Secretary

Brad Henry, Chairman



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
 910 S Donner Way #304
 Salt Lake City, UT 84108
 Phone: 703.999.4440
 E-Mail: kathryn@holmesassociatesllc.com

Invoice #1224

December 6, 2024

EIN: 82-1144150
 Supplier ID: 231866
 P.O # 2021-003

Client

RTA
 2000 S. May
 Oklahoma City, OK 73108
 ATTN: James P. Boggs
 boggsedmondrt@cox.net
 ATTN: Suzanne Wickenkamp
 Suzanne.wickenkamp@okc.gov
 ATTN : Christina Hankins
 Christina.hankins@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
11/01- 11/30/2024	KAH	RTA - TIME: Time billed by K Holmes for the period 11/01/2024 to 11/30/2024	98.00	410.00	\$40,180.00
11/01- 11/30/2024	KAH	RTA - TIME: Travel time billed by K Holmes for the period 11/01/2024 to 11/30/2024	16.00	205.00	\$3,280.00
11/01- 11/30/2024	KAH	RTA - COSTS: Total costs incurred by KAH			\$1,163.55
11/01- 11/30/2024	DJM	Subconsultant costs			\$700

TOTAL \$45,323.55

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 847385 LOS ANGELES, CA 90084-7385</p>
--	---

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice Amount: \$14,463.38

Invoice No: 30029420
 Invoice Date: Oct 31, 2024
 Project No: 197385001.D
 Project Name: OKC RTA AA NEPA STUDY
 Project Manager: SCANLON, LIZ
 Client Reference:

Federal Tax Id: 56-0885615
 For Services Rendered through Oct 31, 2024

HOURLY NOT TO EXCEED

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
OFFICE EXPENSE	0.00		0.00	0.00	0.00
OPS PLANNING SUPPORT	20,000.00	99.01%	19,802.55	5,769.17	14,033.38
OTHER PROJECT SERVICES	20,000.00	8.11%	1,622.50	1,622.50	0.00
PROGRAM COST ESTIMATES	10,000.00	23.78%	2,377.50	1,947.50	430.00
PROJECT MANAGEMENT	10,000.00	33.28%	3,327.50	3,327.50	0.00
Subtotal	60,000.00	45.22%	27,130.05	12,666.67	14,463.38
Total HOURLY NOT TO EXCEED					14,463.38

Total Invoice: \$14,463.38

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 847385 LOS ANGELES, CA 90084-7385</p>
--	---

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Federal Tax Id: 56-0885615
 For Services Rendered through Aug 31, 2024

Invoice Amount: \$5,922.50

Invoice No: 29235194
 Invoice Date: Aug 31, 2024
 Project No: 197385001.D
 Project Name: OKC RTA AA NEPA STUDY
 Project Manager: SCANLON, LIZ
 Client Reference:

HOURLY NOT TO EXCEED

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
OFFICE EXPENSE	0.00		0.00	0.00	0.00
OTHER PROJECT SERVICES	20,000.00	8.11%	1,622.50	0.00	1,622.50
PROGRAM COST ESTIMATES	10,000.00	19.48%	1,947.50	0.00	1,947.50
PROJECT MANAGEMENT	10,000.00	23.52%	2,352.50	0.00	2,352.50
Subtotal	40,000.00	14.81%	5,922.50	0.00	5,922.50
Total COST PLUS MAX					5,922.50

Total Invoice: \$5,922.50

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 913221 DENVER, CO 80291-3221</p>
--	--

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice Amount: \$1,844.69

Invoice No: 29235193
 Invoice Date: Aug 31, 2024

Federal Tax Id: 56-0885615
 For Services Rendered through Aug 31, 2024

Project No: 197385001.C
 Project Name: RTA OK AA/NEPA STUDY
 Project Manager: SCANLON, LIZ

Client Reference:

HOURLY NOT TO EXCEED

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
ALTERNATIVES ANALYSIS	127,519.00	80.52%	102,680.00	102,680.00	0.00
EXPENSES	17,000.00	27.00%	4,590.70	4,590.70	0.00
OFFICE EXPENSE	0.00		0.00	0.00	0.00
PROJECT MANAGEMENT	193,941.00	37.40%	72,537.50	72,537.50	0.00
PUBLIC ENGAGEMENT	39,576.00	6.60%	2,610.60	2,610.60	0.00
RAIL OPERATIONS PLAN	163,076.00	79.85%	130,217.55	128,372.86	1,844.69
SANTE FE IMHS	86,561.00	99.94%	86,510.00	86,510.00	0.00
STATION AREA ANALYSIS	63,723.00	99.90%	63,660.00	63,660.00	0.00
SUBCONSULTANT MARKUP	2,625.00	0.00%	0.00	0.00	0.00
TRAVEL DEMAND/RIDERSHIP	42,316.00	66.58%	28,175.00	28,175.00	0.00
Subtotal	736,337.00	66.68%	490,981.35	489,136.66	1,844.69
Total COST PLUS MAX					1,844.69

- Provided Rail Operations Planning support in advance of Meeting with BNSF and the RTA.
- All Effort was completed prior to contract end date. Lag was due to processing time.

Total Invoice: \$1,844.69



INVOICE NUMBER: **WFXS1107-02**

INVOICE DATE: **10/09/24**

Bill To:
Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Remit to:
JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1107
PO Number: 2025-016
Project Description: Task Order No. 7
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 11/08/24

Billing Period From: **08/24/24**
To: **09/27/24**

Description:			Scheduled Value	Percent Complete		Amount Billable		Previous Billed		Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 7										
Professional Services		TM	\$ 49,977.50	97.73%	\$	48,845.00	\$	17,985.00	\$	30,860.00
Grand Total			\$ 49,977.50	97.73%	\$	48,845.00	\$	17,985.00	\$	30,860.00

TOTAL AMOUNT DUE THIS INVOICE \$ 30,860.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:
• RCE grant submitted to FRA 9/23/2024



INVOICE NUMBER: WFXS1105-03

INVOICE DATE: 11/19/24

Bill To: Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Remit to: JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1105
PO Number: 2025-017
Project Description: Task Order No. 5
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 12/19/24

Billing Period From: 09/28/24
To: 10/25/24

Description:		Scheduled Value	Percent Complete	Amount Billable	Previous Billed	Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 5						
Contracts and Services	TM	\$ 16,770.00	97.53%	\$ 16,355.00	\$ 15,955.00	\$ 400.00
Grand Total		\$ 16,770.00	97.53%	\$ 16,355.00	\$ 15,955.00	\$ 400.00

TOTAL AMOUNT DUE THIS INVOICE \$ 400.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

- Status:
- 8/23/24 – submitted Draft Geometry and Clearance Tech Memo
 - 8/27/24 – Meeting to discuss OKC Development and future transit
 - 2 hours expended in October for Project Management



INVOICE NUMBER: **WFXS1106-03**

INVOICE DATE: **12/06/24**

Bill To:
Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Attention: Christina Hankins

Remit to:
JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Project Number: WFXS1106
PO Number: 2025-006
Project Description: Task Order No. 6
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 01/05/25

Billing Period From: **09/28/24**
To: **11/22/24**

Description:			Scheduled Value	Percent Complete	Amount Billable	Previous Billed	Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 6							
Professional Services	TM	\$	14,450.00	21.80%	\$ 3,150.00	\$ 2,550.00	\$ 600.00
Grand Total		\$	14,450.00	21.80%	\$ 3,150.00	\$ 2,550.00	\$ 600.00
TOTAL AMOUNT DUE THIS INVOICE							\$ 600.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:
Scott Young Project Management Activities'

Please reference invoice # with all payments
Remit To: Jacobs Engineering Group c/o Bank of America 800 Market St. Lockbox 18713 St. Louis, MO 63150-8713
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030



INVOICE NUMBER: WFXS1106-02

INVOICE DATE: 10/09/24

Bill To: Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Remit to: JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1106
PO Number: 2025-006
Project Description: Task Order No. 6
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 11/08/24

Billing Period From: 08/24/24
To: 09/27/24

Description:		Scheduled Value	Percent Complete	Amount Billable	Previous Billed	Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 6						
Professional Services	TM	\$ 14,450.00	17.65%	\$ 2,550.00	\$ 600.00	\$ 1,950.00
Grand Total		\$ 14,450.00	17.65%	\$ 2,550.00	\$ 600.00	\$ 1,950.00

TOTAL AMOUNT DUE THIS INVOICE \$ 1,950.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

- Mike Loehr participation in virtual meetings week end dates 9/6/2024 and 9/13/2024 to support reviews on behalf of RTA



262.650.9900
affirmagency.com

N28W23050 Roundy Drive
Suite 100
Pewaukee, WI 53072

RTA of Central Oklahoma
Kathryn Holmes
2000 S. May Ave.
Oklahoma City, OK 73108

Invoice # **INV-3916**
Invoice Date **9/30/2024**

Strategic Marketing, Planning & Management - 76.75 hours	\$10,361.25
Virtual and in-person client meetings	
Reviewing RTA research	
Board member interviews	
Project management	
Brand Development - 75.25 hours	\$10,158.75
Research and development of the brand audit and brand profile	
Site Visit Travel Costs - September visit	\$3,169.96
See attached documentation for detail	
	Invoice Total
	\$23,689.96
	Amount Due
	\$23,689.96

Make checks payable to AFFIRM Agency
Due upon receipt

COTPA

Arts District Garage
431 W Main Street
Oklahoma City, OK 73102
405-297-2551

INVOICE #: **271889**
Reference ID: **Tax Exempt**
Invoice Date: **12/10/2024**
Due Date: **12/20/2024**

Invoice To:
REGIONAL TRANSPORTATION
AUTHORITY - RTA (TE)

Invoice Details
Total Due:\$15.00
Location: Arts District Garage
Status: sent

Mailing Address
COTPA-Parking c/o Municipal
Services PO Box 2404
Oklahoma City
73101

Item	Rate	Qty	Total
September 2024 Validations	\$3.00	5	\$15.00

Subtotal: 15.00
Total: **\$15.00**

Note: Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact OKC Admin via email at okcadmin@municipalparking.com or by phone at 405-297-2551

COTPA

Arts District Garage
431 W Main Street
Oklahoma City, OK 73102
405-297-2551

INVOICE #: **271890**
Reference ID: **Tax Exempt**
Invoice Date: **12/10/2024**
Due Date: **12/20/2024**

Invoice To:
REGIONAL TRANSPORTATION
AUTHORITY - RTA (TE)

Invoice Details
Total Due:\$9.00
Location: Arts District Garage
Status: sent

Mailing Address
COTPA-Parking c/o Municipal
Services PO Box 2404
Oklahoma City
73101

Item	Rate	Qty	Total
October 2024 Validations	\$2.25	4	\$9.00

Subtotal: 9.00
Total: **\$9.00**

Note: Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact OKC Admin via email at okcadmin@municipalparking.com or by phone at 405-297-2551

COTPA

Arts District Garage
431 W Main Street
Oklahoma City, OK 73102
405-297-2551

INVOICE #: **271891**
Reference ID: **Tax Exempt**
Invoice Date: **12/10/2024**
Due Date: **12/20/2024**

Invoice To:
REGIONAL TRANSPORTATION
AUTHORITY - RTA (TE)

Invoice Details
Total Due:\$9.00
Location: Arts District Garage
Status: sent

Mailing Address
COTPA-Parking c/o Municipal
Services PO Box 2404
Oklahoma City
73101

Item	Rate	Qty	Total
November 2024 Validations	\$2.25	4	\$9.00

Subtotal: 9.00
Total: **\$9.00**

Note: Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact OKC Admin via email at okcadmin@municipalparking.com or by phone at 405-297-2551



600 Massachusetts Avenue, NW
 Suite 250
 Washington, DC 20001
 202-240-2857

INVOICE

INVOICE #3117
 PO 2025-005
 DATE: DECEMBER 6, 2024

TO:
 Regional Transportation Authority of Central Oklahoma
 2000 South May
 Oklahoma City, Oklahoma 73108

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services (November 1 to 30, 2024)			
Sherry Little	0.50	\$550.00	\$275.00
Auke Mahar-Piersma	15.50	\$550.00	\$8,525.00
Jamie Harrell	1.75	\$550.00	\$962.50
Total	17.75		\$9,762.50
Auke-Mahar-Piersma Travel Expenses – November 2024			\$771.25
Please see attached receipts			
Total			\$10,533.75
Monthly report attached.			

Please make all checks payable to Cardinal Infrastructure LLC.

Thank you for your business!

1100 15th St NW, 4th Floor
Washington, DC 20005
(202) 450-6541
scott@alphavu.com
www.alphavu.com



BILL TO

Christina Hankins
Regional Transportation Authority
of Central Oklahoma
2000 South May Avenue
Oklahoma City, Oklahoma
73108

INVOICE # 2100
DATE 11/18/2024
DUE DATE 12/18/2024
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Social network intelligence, analysis, and reporting October 2024 Services --Retainer	1	9,250.00	9,250.00

BALANCE DUE **\$9,250.00**

1100 15th St NW, 4th Floor
Washington, DC 20005
(202) 450-6541
scott@alphavu.com
www.alphavu.com



BILL TO

Christina Hankins
Regional Transportation Authority
of Central Oklahoma
2000 South May Avenue
Oklahoma City, Oklahoma
73108

INVOICE # 2104
DATE 12/04/2024
DUE DATE 01/03/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Social network intelligence, analysis, and reporting November 2024 Services --Retainer	1	9,250.00	9,250.00

BALANCE DUE **\$9,250.00**



INVOICE

CUSTOMER NUMBER : 1011660
INVOICE NUMBER : 90278210
AMOUNT : \$2,471.59
DATE : 12/10/2024

MAKE CHECKS PAYABLE TO:
BNSF RAILWAY COMPANY
3115 SOLUTIONS CENTER
CHICAGO, ILLINOIS 60677-3001

REGIONAL TRANSPORTATION
AUTHORITY OF
CENTRAL OKLAHOMA
2000 S MAY AVE
OKLAHOMA CITY OK 73108
USA

FOR FURTHER INFORMATION:
EMILY BUI
(817)593-1021
EMILY.BUI@BNSF.COM

BNSF TIN NO.41-6034000

CONTRACT NO: SA7002424

TO PAY BY WIRE/ACH:
BANK: NORTHERN TRUST-CHICAGO IL
SWIFT # CNORUS 44
BANK ABA # 071000152
BNSF ACCOUNT # 31099171

If paying by wire/ACH, please send the remit detail to cashapps@bnsf.com

** PLEASE SHOW ABOVE INVOICE NUMBER ON YOUR REMITTANCE TO ASSURE PROPER CREDIT TO YOUR ACCOUNT **

PRELIMINARY ENGINEERING DESIGN FOR THE OKLAHOMA RTA TO EXPAND RAIL SERVICE FROM EDMOND TO NORMAN, OK.
L/S 7400, MP 370 TO 402, DOT # 012120A

100% BILLABLE TO REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA

WBS 7-0024-24

PARTIAL # 9

Total Costs:	\$2,471.59
Billable Pct :	100.00 %
Invoice Total :	\$2,471.59

This bill represents only charges posted to the identified WBS as of the last day of the month preceding the invoice date. Unless otherwise explicitly stated, further billings may be issued, should additional costs be identified for this WBS or other WBS' related to work at this location.



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARC - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2025-106

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 12/7/24

Invoice For: *Administrative Services*

Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - November 2024	1	\$10,070.00		\$10,070.00
2	Reimbursement Printing	1	\$17.05		\$17.05

NOTES: RTA PO # 2025-003

Invoice Subtotal	\$10,087.05
Tax Rate	
Sales Tax	\$0.00
Other	
Deposit Received	

Make all checks payable to EMBARK	TOTAL	\$10,087.05
-----------------------------------	--------------	--------------------

**Regional Transportation Authority of Central Oklahoma
Payment Claims**

Period: 12/01/2024 to 12/31/2024					
Date	Vendor	Description	Invoice No.	Cost	Total
1/6/2025	Holmes & Associates LLC	Consultant Fees - Labor	1224	\$ 35,260.00	
		Subconsultant Fee	1224	\$ 3,280.00	
		Cost Reimbursement RTA	1224	\$ 2,190.78	
					\$ 40,730.78
12/31/2024	Cardinal Infrastructure	Professional Services - December 2024	3118	\$ 1,512.50	
					\$ 1,512.50
1/3/2025	AlphaVu	Transit Research	2119	\$ 9,250.00	
					\$ 9,250.00
10/31/2025	Affirm	Strategic Marketing, Planning & Management - October	INV-3952	\$ 7,728.75	
		Strategic Marketing, Planning & Management - November	INV-4002	\$ 2,666.25	
					\$ 10,395.00
11/2/2024	COTPA	Admin Services Fee	25-107	\$ 10,070.00	
		Reimbursement for Printing	25-107	\$ 11.30	
					\$ 10,081.30
Total Claims					\$ 71,969.58

APPROVED by the Regional Transportation Authority of Central Oklahoma, and **SIGNED** by the Treasurer and Chairman on this 15th day of January 2025.

TREASURER:

**REGIONAL TRANSPORTATION AUTHORITY OF
CENTRAL OKLAHOMA**

James P. Boggs

Brad Henry, Chairperson

ATTEST:

Mary Mélon-Tully, Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
 910 S Donner Way #304
 Salt Lake City, UT 84108
 Phone: 703.999.4440
 E-Mail: kathryn@holmesassociatesllc.com

Invoice #1224

January 6, 2025

EIN: 82-1144150
 Supplier ID: 231866
 P.O # 2021-003

Client

RTA
 2000 S. May
 Oklahoma City, OK 73108
 ATTN: James P. Boggs
 boggsedmondrt@cox.net
 ATTN: Suzanne Wickenkamp
 Suzanne.wickenkamp@okc.gov
 ATTN : Christina Hankins
 Christina.hankins@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
12/01- 12/31/2024	KAH	RTA - TIME: Time billed by K Holmes for the period 12/01/2024 to 12/31/2024	86.00	410.00	\$35,260.00
12/01- 12/31/2024	KAH	RTA - TIME: Travel time billed by K Holmes for the period 12/01/2024 to 12/31/2024	16.00	205.00	3,280.00
12/01- 12/31/2024	KAH	RTA - COSTS: Total costs incurred by KAH			\$2,190.78

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

Invoice Balance Due**\$40,730.78**



600 Massachusetts Avenue, NW
Suite 250
Washington, DC 20001
202-240-2857

INVOICE

INVOICE #3118
PO 2025-005
DATE: DECEMBER 31, 2024

TO:

Regional Transportation Authority of Central Oklahoma
2000 South May
Oklahoma City, Oklahoma 73108

DESCRIPTION	HOURS	RATE	AMOUNT
Professional Services (December 1 to 31, 2024)			
Sherry Little	1.0	\$550.00	\$550.00
Auke Mahar-Piersma	1.0	\$550.00	\$550.00
Jamie Harrell	0.75	\$550.00	\$412.50
Total			\$1,512.50
Total			
Monthly report attached.			

Please make all checks payable to Cardinal Infrastructure LLC.

Thank you for your business!

1100 15th St NW, 4th Floor
Washington, DC 20005
(202) 450-6541
scott@alphavu.com
www.alphavu.com



BILL TO

Christina Hankins
Regional Transportation Authority
of Central Oklahoma
2000 South May Avenue
Oklahoma City, Oklahoma
73108

INVOICE # 2119
DATE 01/03/2025
DUE DATE 02/02/2025
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Social network intelligence, analysis, and reporting December 2024 Services --Retainer	1	9,250.00	9,250.00

BALANCE DUE **\$9,250.00**



262.650.9900
affirmagency.com

N28W23050 Roundy Drive
Suite 100
Pewaukee, WI 53072

RTA of Central Oklahoma
Kathryn Holmes
2000 S. May Ave.
Oklahoma City, OK 73108

Invoice # **INV-3952**
Invoice Date **10/31/2024**

Strategic Marketing, Planning & Management - 11 hours	\$1,485.00
Includes time for client meeting, board member interviews, and project planning and management	
Brand Development - 46.25 hours	\$6,243.75
Includes time for updating and finalizing the brand audit research and development of the brand profile and positioning statement	
Invoice Total	\$7,728.75
Amount Due	\$7,728.75

Make checks payable to AFFIRM Agency
Due upon receipt



262.650.9900
affirmagency.com

N28W23050 Roundy Drive
Suite 100
Pewaukee, WI 53072

RTA of Central Oklahoma
Kathryn Holmes
2000 S. May Ave.
Oklahoma City, OK 73108

Invoice # **INV-4002**
Invoice Date **11/30/2024**

11/1/2024 - 11/30/2024

Danny Mager	\$1,080.00
- Branding and Marketing Services 8 hrs x \$135 / hr	
Meghan Walters	\$945.00
- Branding and Marketing Services 7 hrs x \$135 / hr	
Ryan Quade	\$641.25
- Branding and Marketing Services 4.75 hrs x \$135 / hr	

Invoice Total	\$2,666.25
Amount Due	\$2,666.25

Make checks payable to AFFIRM Agency
Due upon receipt



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARCK - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2025-107

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 1/3/25

Invoice For: *Administrative Services*

Item #	Description	Qty	Unit Price	Discount	Price	
1	Admin Services Fee - December 2024	1	\$10,070.00		\$10,070.00	
2	Reimbursement Printing	1	\$11.30		\$11.30	
NOTES: RTA PO # 2025-003						
				Invoice Subtotal	\$10,081.30	
				Tax Rate		
				Sales Tax	\$0.00	
				Other		
				Deposit Received		
Make all checks payable to EMBARK					TOTAL	\$10,081.30