



# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:40 p.m. on Wednesday, April 19, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on April 17, 2023 at 4:11 p.m.

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## **RTA Board of Directors Present**

Brad Henry, Chairperson  
Marion Hutchison, Vice Chairperson  
James Boggs, Treasurer  
Chuck Thompson, Director

## **Entity**

City of Oklahoma City  
City of Norman  
City of Edmond  
City of Edmond

## **RTA Board of Directors Absent**

Mary Mélon, Secretary  
Jim Gebhart, Director

City of Oklahoma City  
City of Edmond

## **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Josh Minner, Legal Counsel  
Suzanne Wickenkamp, RTA Admin Support  
Christina Hankins, RTA Admin Support

## **Guests Present**

Amy Parker, OKC Finance  
Sue Korpi, OKC Finance  
Jason Huff, City of Norman  
Scott Barrett, Halff Assoc.  
Hannah Nolen, ACOG  
Mike Patterson, HNTB  
DeShawn Heusel, Halff Assoc.  
Scott Young, Jacobs  
Taylor Johnson, City of Norman  
Larry Hopper, Resident  
Cody Boyd, EMBARK

Justin Henry, OKC Planning  
Derek Sparks, Greater OKC Chamber  
Trent Elmore, Resident  
Tara Laughlin, AGH  
Tim Strange, RRDP  
Kate Blackburn, HNTB  
Linsey Nunn, OKC Finance  
Sasha McCrone, OKC  
Jason Cotton, ADG/Blatt  
AJ Kirkpatrick, ADG/Blatt

## **Consultants Present**

Kathryn Holmes, Holmes & Assoc.  
Jill Gibson, Kimley-Horn  
Luke Schmidt, Kimley-Horn



# BOARD OF DIRECTORS MEETING MINUTES

**April 19, 2023**

**2:30 p.m.**

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK  
REGULAR MEETING**

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1. Call to Order – 2:40 p.m.

Chairperson Henry called the meeting to order at 2:40 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Boggs, Hutchison, Thompson, and Henry. ABSENT: Mélon and Gebhart.**

3. Consider Approval of Minutes

A. January 18, 2023 Regional Transportation Authority Meeting

**MOTION TO POSTPONE ITEM TO NEXT MONTH'S AGENDA: Moved Hutchison, seconded by Boggs. AYES: Boggs, Hutchison, Thompson. Abstained: Henry. NAYS: None.**

B. February 15, 2023 Regional Transportation Authority Meeting

**APPROVED: Moved Thompson, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson. Abstained: Henry. NAYS: None.**

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated he met with Congressman Cole on April 23<sup>rd</sup> and went on a tour of the Santa Fe Depot facility to paint the picture of what the commuter rail system could look like.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated the Property Acquisition Committee did not meet this month. Vice Chairperson stated that he was invited and attended the Norman Chapter of the League of Women Voters.

B. Outreach Committee

Kathryn Holmes, Owner's Representative, stated that the Outreach Committee did not meet this month.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of February 1, 2023 through February 28, 2023

**RECEIVED, RATIFIED, and APPROVED: Moved Boggs, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

B. Period of March 1, 2023 through March 31, 2023

**RECEIVED, RATIFIED, and APPROVED: Moved Boggs, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

7. Approve Insurica's Director Errors and Omissions Insurance Renewal for May 17, 2023 to May 17, 2024

**APPROVED: Moved Thompson, seconded by Boggs. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

8. Consider adopting a Resolution setting a public hearing on May 17, 2023, as per the Trust Agreement and Indenture (2022), Section 11.2 Annual Budget, to receive public comments regarding the Fiscal Year 2024 Budget; and authorize the Interim Executive Director to publish the Notice of Public Hearing (Attachment "A") at least seven days prior to the May 17, 2023 public hearing

**ADOPTED: Moved Boggs, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

9. Consider approving an Agreement with the Central Oklahoma Transportation and Parking Authority (COTPA) establishing the Regional Transportation Authority of Central Oklahoma (RTA) as a sub-recipient of the Fiscal Year 2021 Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds

**APPROVED: Moved Thompson, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

10. Consider approving a Professional Services Contract with Kimley-Horn and Associates, Inc., to perform an Alternatives Analysis for the Central Oklahoma

Regional Transit Corridors to Promote Economic Development and Equity Inclusion, effective upon approval and remaining in effect for 14 months commencing upon the issuance of a Notice to Proceed, cost not to exceed \$1,157,160

**APPROVED: Moved Thompson, seconded by Boggs. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

11. Consider approving Request for Proposals for Financial Planning Consulting Services (RTA 23-002); and authorize the Interim Executive Director to advertise

**APPROVED: Moved Boggs, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

12. Consider approving Request for Proposals for On-Call Engineering Consultant Services (RTA 23-001); and authorize the Interim Executive Director to advertise

**APPROVED: Moved Hutchison, seconded by Thompson. AYES: Boggs, Hutchison, Thompson, and Henry. NAYS: None.**

13. Presentation of the MAPS 4 BRT Project – Jill Gibson, Kimley-Horn

Jill Gibson, Kimley-Horn, gave a PowerPoint presentation of the MAPS 4 BRT Project, Transit Planned Growth. Ms. Gibson gave a summary of the first round of engagement, reviewed the alignment screening, BRT typology screening and the preliminary recommended alternatives.

14. Public Comments – Brad Henry, RTA Board Chairperson

None.

15. New Business – Brad Henry, RTA Board Chairperson

None.

16. Adjournment – 3:57 p.m.

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this 17th day of **May 2023**.

**ATTEST:**



A black ink signature of Marion Hutchison, consisting of several loops and a long horizontal stroke.

**Marion Hutchison, Vice Chairperson**

A blue ink signature of Brad Henry, featuring a large, stylized initial 'B' followed by a cursive name.

**Brad Henry, Chairperson**