



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING **WEDNESDAY, MARCH 15, 2023** **2:30 P.M.**

ARTS DISTRICT PARKING GARAGE LARGE CONFERENCE ROOM
431 West Main Street, Suite B Oklahoma City, OK, 73102

DIRECTORS:

City of Edmond	James Boggs, Treasurer
City of Edmond	Jim Gebhart
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Mary Mélon, Secretary
City of Oklahoma City	Vacant

Regional Transportation Authority of Central Oklahoma

MEETING INFORMATION

The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at www.rtaok.org, and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires accommodations, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 or TDD (405) 297-2020 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: info@rtaok.org. Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



BOARD OF DIRECTORS MEETING AGENDA

RTA Actions

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2185; or visit the website at www.rtaok.org

March 15, 2023
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Consider Approval of Minutes
 - A. January 18, 2023 Regional Transportation Authority Meeting
 - B. February 15, 2023 Regional Transportation Authority Meeting
4. Executive Director Reports – Jason Ferbrache, Interim Executive Director
5. Committee Reports – Board of Directors
 - A. Property Acquisition Committee
 - B. Outreach Committee
6. Receive Financial Reports and Ratify and Approve Claims
 - A. Period of February 1, 2023 through February 28, 2023
7. Receive and discuss Proposed Fiscal Year 2024 Budget
8. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn
9. Public Comments – Brad Henry, RTA Board Chairperson
10. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
11. Adjournment



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:40 p.m. on Wednesday, January 18, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on January 12, 2023 at 1:52 p.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Mary Mélon, Secretary
Jim Gebhart, Director
Chuck Thompson, Director

Entity

City of Oklahoma City
City of Oklahoma City
City of Edmond
City of Norman

RTA Board of Directors Absent

James Boggs, Treasurer
Marion Hutchison, Vice Chairperson

City of Edmond
City of Norman

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Josh Minner, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Scott Barret, Halff Assoc.
Jaxier Arguello, Halff Assoc.
Hannah Nolen, ACOG
Andy Brophy, Bank of Oklahoma
Randy Entz, City of Edmond
Larry Hopper, Resident

Justin Henry, OKC Planning
Taylor Johnson, City of Norman
Gary Thomas, Jacobs Engineering
David Todd, OKC MAPS
Maxton Harris, OKC
Derek Sparks, Greater OKC Chamber
Trent Elmore, Resident

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Jill Gibson, Kimley-Horn
Luke Schmidt, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

January 18, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – 2:40 p.m.

Chairperson Henry called the meeting to order at 2:40 p.m.

2. Introduction of Jim Gebhart, Newly Appointed RTA Director – Brad Henry, RTA Board Chairperson

Chairperson Henry welcomed the new director representing the City of Edmond to the RTA.

Director Gebhart stated that he is very excited to be a part of the RTA.

3. Roll Call – Brad Henry, RTA Board Chairperson

QUORUM PRESENT: Gebhart, Thompson, Henry, and Mélon. ABSENT: Boggs and Hutchison.

4. Consider Approval of Minutes

A. December 14, 2022 Regional Transportation Authority Meeting

Chairman Henry made a motion to amend the minutes to reflect that Director Boggs, who was listed as both voting and abstaining on the approval of the November 16, 2022 minutes, be changed to only abstaining. Chairman Henry also requested the minutes to state “none” under New Business when nothing was presented.

MOTION TO AMEND MINUTES: Moved by Henry, seconded by Thompson. AYES: Gebhart, Thompson, Henry, and Mélon. NAYS: None.

APPROVED AS AMENDED: Moved by Thompson, seconded by Mélon. AYES: Gebhart, Thompson, Henry, and Mélon. NAYS: None.

5. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that Tara Laughlin from AGH will present the annual audit report to the Board in February.

6. Committee Reports – Board of Directors

A. Property Acquisition Committee

Kathryn Holmes stated that the Property Acquisition Committee did not meet this month and there is nothing new to report.

B. Outreach Committee

Director Mélon stated that the Outreach Committee did not meet this month and there is nothing new to report.

7. Receive Financial Reports and Ratify and Approve Claims

A. Period of December 1, 2022 through December 31, 2022

RECEIVED, RATIFIED, and APPROVED: Moved by Mélon, seconded by Thompson. AYES: Gebhart, Thompson, Henry and Mélon. NAYS: None.

8. Consider adopting a Joint Resolution with the Central Oklahoma Transportation and Parking Authority waiving the thirty-day notice requirement and agreeing to renew the Memorandum of Understanding for interim administrative services, effective February 1, 2023 through January 31, 2024.

ADOPTED: Moved by Thompson, seconded by Gebhart. AYES: Gebhart, Thompson, Henry and Mélon. NAYS: None.

9. Presentation of the MAPS 4 BRT Project – Jill Gibson, Kimley-Horn

Jill Gibson, Kimley-Horn, gave a PowerPoint presentation on the MAPS 4 BRT Project, which included a project overview, the Northeast and South Corridor study, and upcoming public engagement events.

Chairperson Henry appreciated the update on what the MAPS office is doing and how it fits with what the RTA is doing.

10. Public Comments – Brad Henry, RTA Board Chairperson

Larry Hopper stated that he is part of a consultant team working with ODOT as part of a statewide Active Transportation Plan (ATP) which looks at the needs of people who walk, bike, and use wheelchairs or mobility scooters as transportation options. Mr. Hopper informed the group that there will be a series of virtual public workshops and encouraged everyone to participate.

11. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S (2021 Supp) § 307 (B)(3)

ENTERED EXECUTIVE SESSION. Moved by Mélon, seconded by Thompson. AYES: Gebhart, Thompson, Henry and Mélon. NAYS: None.

12. New Business – Brad Henry, RTA Board Chairperson

None.

13. Adjournment

Lost quorum at 4:10 p.m. meeting ended at 4:14 p.m.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **15th** day of **March 2023**.

ATTEST:

Mary Mélon, Secretary

Brad Henry, Chairperson



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:32 p.m. on Wednesday, February 15, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on February 10, 2023 at 12:50 p.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Mary Mélon, Secretary
James Boggs, Treasurer
Chuck Thompson, Director

Entity

City of Norman
City of Oklahoma City
City of Edmond
City of Norman

RTA Board of Directors Absent

Brad Henry, Chairperson
Jim Gebhart, Director

City of Oklahoma City
City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Josh Minner, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Jason Huff, City of Norman
Jaxier Arguello, Halff Assoc.
Hannah Nolen, ACOG
Mike Patterson, HNTB

Justin Henry, OKC Planning
Derek Sparks, Greater OKC Chamber
Trent Elmore, Resident
Tara Laughlin, AGH
Tim Strange, RRDP

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn
Luke Schmidt, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

February 15, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – 2:32 p.m.

Vice Chairperson Hutchison called the meeting to order at 2:32 p.m.

2. Roll Call – Marion Hutchison, RTA Board Vice Chairperson

QUORUM PRESENT: Boggs, Hutchison, Thompson, and Mélon. ABSENT: Henry and Gebhart.

3. Consider Approval of Minutes

A. January 18, 2023 Regional Transportation Authority Meeting

Item will be considered at next month's meeting due to lack of quorum for the vote. Vice Chairperson Hutchison and Director Boggs were not present at the January 18th meeting and voted to abstain.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that the admin staff are currently working on the budget and will introduce the budget at next month's meeting. Staff anticipates this budget will include Task Order No. 4 with Kimley-Horn and a new contract for the RAISE Grant. Staff is in contact with the FTA/USDOT weekly, checking on the progress of the RAISE Grant.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice-Chairperson Hutchison stated that the Property Acquisition Committee did not meet this month.

B. Outreach Committee

Director Mélon stated that the Outreach Committee met and discussed adding new members to the committee. The plan is to schedule quarterly meetings with the member cities. These meetings will be policy-driven and not technically driven, which has been the focus of the meetings up to now. The directors from each of the member cities will be included in these rotating meetings.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of January 1, 2023 through January 31, 2023

RECEIVED, RATIFIED, and APPROVED: Moved by Boggs, seconded by Thompson. AYES: Boggs, Hutchison, Thompson, and Mélon. NAYS: None.

7. Receive Annual Financial Report for the Fiscal Year ended June 30, 2022.

Tara Laughlin, AGH, gave a verbal overview of the RTA's financial position and the results of operations during the past fiscal year.

RECEIVED: Moved by Boggs, seconded by Mélon. AYES: Boggs, Hutchison, Thompson, and Mélon. NAYS: None.

8. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation that included an Alternatives Analysis update, STOPS modeling overview, market analysis, and next steps.

9. Public Comments – Marion Hutchison, RTA Board Vice Chairperson

Derek Sparks, OKC Chamber, gave a verbal update on the Heartland Flyer.

10. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S. (2021 Supp) § 307 (B)(3)

MOVED TO ENTER EXECUTIVE SESSION: Moved by Mélon, seconded by Thompson. AYES: Boggs, Hutchison, Thompson, and Mélon. NAYS: None.

MOVED TO EXIT EXECUTIVE SESSION: Moved by Thompson, seconded by Mélon. AYES: Boggs, Hutchison, Thompson, and Mélon. NAYS: None.

11. New Business – Marion Hutchison, RTA Board Vice Chairperson

None.

12. Adjournment – 3:41 p.m.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **15th** day of **March 2023**.

ATTEST:

Mary Mélon, Secretary

Brad Henry, Chairperson

Regional Transportation Authority of Central Oklahoma
FY2023 Year End Forecast

Presented February 15, 2023
Prepared by RTA Support Team (unaudited)

OPERATIONS		YTD Actuals	Est. Remaining	Total YE	FY23		
Sources		Jul-Mar	Apr-Jun	Forecast	Budget	Variance	Variance %
Local Contributions		\$1,289,032	\$0	\$1,289,032	\$1,409,753	-\$120,721	
Total Operations Revenues		\$1,289,032	\$0	\$1,289,032	\$1,409,753	-\$120,721	-9%
Expenditures		YTD Actuals	Est. Remaining	Total YE	FY23		
		Jul-Mar	Apr-Jun	Forecast	Budget	Variance	Variance %
Contracts and Services							
Professional Services - COTPA Administration		\$20,592	\$6,868	\$27,460	\$27,460	\$0	
Professional Services - Holmes & Associates		\$240,297	\$123,600	\$363,897	\$444,900	\$81,003	
Professional Services - Kimley Horn ⁽¹⁾		\$908,034	\$288,767	\$1,196,801	\$1,121,110	-\$75,691	
Transfer to Grant Activity for Local Grant Match ⁽²⁾		\$0	\$0	\$0	\$200,000	\$200,000	
BNSF Study Fee		\$0	\$250,000	\$250,000	\$250,000	\$0	
Professional Services-Legal		\$0	\$9,000	\$9,000	\$9,000	\$0	
Independent Financial Audit		\$9,000	\$0	\$9,000	\$15,000	\$6,000	
Website Hosting Fee		\$610	\$1,765	\$2,375	\$2,500	\$125	
Branding		\$150	\$10,000	\$10,150	\$10,000	-\$150	
Conference/Training		\$1,690	\$6,160	\$7,850	\$7,850	\$0	
Directors & Officer Liability Insurance		\$0	\$3,500	\$3,500	\$3,500	\$0	
Advertising/Public Notice		\$180	\$729	\$909	\$1,000	\$91	
Printing & Binding		\$361	\$80	\$441	\$20	-\$421	
Postage		\$0	\$48	\$48	\$100	\$52	
Mileage		\$0	\$10	\$10	\$20	\$10	
Parking		\$65	\$60	\$125	\$50	-\$75	
Travel		\$4,039	\$0	\$4,039	\$20,000	\$15,961	
Polling Services		\$0	\$26,000	\$26,000	\$26,000	\$0	
Other Services & Fees		\$20	\$81	\$101	\$300	\$199	
Total Contracts and Services		\$1,185,038	\$726,668	\$1,911,706	\$2,138,810	\$227,104	11%
Equipment and Supplies							
Office Supplies		\$36	\$0	\$36	\$320	\$284	
Food		\$0	\$250	\$250	\$1,000	\$750	
Other Supplies		\$13	\$50	\$63	\$200	\$137	
Total Equipment and Supplies		\$49	\$300	\$349	\$1,520	\$1,171	77%
Total Operations Expenditures		\$1,185,087	\$726,968	\$1,912,055	\$2,140,330	\$228,275	11%

(1) This reflects estimated expenses from two invoices carried over from FY22 plus 10 months of projected expenditures for Kimley Horn's Year 3 contract.
(2) This is the 33% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY		YTD Actuals	Est. Remaining	Total YE	FY23		
Sources		Jul-Mar	Apr-Jun	Forecast	Budget	Variance	Variance %
Federal Grant ⁽³⁾		\$0	\$0	\$0	\$400,000	\$400,000	
Transfer from Operations for Local Grant Match ⁽⁴⁾		\$0	\$0	\$0	\$200,000	\$200,000	
Total Grant Revenues		\$0	\$0	\$0	\$600,000	\$600,000	100%
Expenditures		YTD Actuals	Est. Remaining	Total YE	FY23		
		Jul-Mar	Apr-Jun	Forecast	Budget	Variance	Variance %
Contracts and Services							
Professional Services - RAISE Grant Consultant Fees		\$0	\$0	\$0	\$600,000	\$600,000	
Total Grant Expenditures		\$0	\$0	\$0	\$600,000	\$600,000	100%

(3) This revenue is reimbursement from COTPA for 67% of consultant fees for the RAISE grant funded study.
(4) This revenue is the 33% RTA local match for the RAISE grant funded consultant fees.

FY23 Beginning Cash Balance	\$1,219,729
FY23 Ending Cash Balance (Forecast)	\$596,706

Regional Transportation Authority of Central Oklahoma Payment Claims

Period: 2/01/2023 to 2/28/2023

Date	Vendor	Description	Invoice No.	Cost	Total
2/1/2023	Holmes & Associates LLC	Consultant Fees - Labor	223	\$ 42,845.00	
		Cost Reimbursement RTA	223	\$ 3,928.07	
					\$ 46,773.07
12/31/2022	Kimley-Horn	Task 1 - Project Management	23859199	\$ 18,997.50	
	Kimley-Horn	Task 2 - Public Engagement	23859199	\$ 3,845.00	
	Kimley-Horn	Task 3 - Prior Studies Assess	23859199	\$ -	
	Kimley-Horn	Task 4 - AA Process	23859199	\$ 27,112.50	
	Kimley-Horn	Task 5 - Station Area/Land Use Analysis	23859199	\$ 2,142.50	
	Kimley-Horn	Task 6 - Rail Ops Planning	23859199	\$ 260.00	
	Kimley-Horn	Task 7 - Travel/Rider Forecast	23859199	\$ 6,245.00	
	Kimley-Horn	Task 8 - FTA Cap Grant	23859199	\$ 1,077.50	
	Kimley-Horn	NEPA Dpcumentation	23859199	\$ -	
	Kimley-Horn	Expenses	23859199	\$ -	
					\$ 59,680.00
3/1/2023	PCI Municipal Services	Parking Fees - February 2023	2426250	\$ 9.00	
					\$ 9.00
2/2/2023	COTPA	Admin Services Fee	23-107	\$ 2,288.00	
	COTPA	Koch Communications	23-107	\$ 150.00	
	COTPA	Printing Services - February 2023	23-107	\$ 234.69	
					\$ 2,672.69
Total Claims					\$ 109,134.76

APPROVED by the Regional Transportation Authority of Central Oklahoma, and **SIGNED** by the Treasurer and Chairman on this 15th day of March, 2023.

TREASURER:

**REGIONAL TRANSPORTATION AUTHORITY
OF CENTRAL OKLAHOMA**

James P. Boggs

Brad Henry, Chairperson

ATTEST:

Mary Mélon, Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
910 S Donner Way #304
Salt Lake City, UT 84108
Phone: 703.999.4440
E-Mail: kathryn@holmesassociatesllc.com

Invoice #323

March 1, 2023

EIN: 82-1144150
Supplier ID: 231866
P.O # 2021-003

Client

RTA
2000 S. May
Oklahoma City, OK 73108
ATTN: James P. Boggs
boggsedmondrt@cox.net
ATTN: Suzanne Wickenkamp
suzanne.wickenkamp@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
2/01- 2/28/2023	KAH	RTA - TIME: Time billed by K Holmes for the period 2/01/2023 to 2/28/2023	91.50	410.00	\$37,515.00
2/01- 2/28/2023	KAH	RTA - TIME: Travel time billed by K Holmes for the period 2/01/2023 to 2/28/2023	26.00	205.00	\$5,330.00
2/01- 2/28/2023	KAH	RTA - COSTS: Total costs incurred by KAH			\$3,928.07

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

Invoice Balance Due

\$46,773.07

Please remit payment electronically to:

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.
 Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163
 Account Number: 2073089159554
 ABA#: 121000248

If paying by check, please remit to:

KIMLEY-HORN AND ASSOCIATES, INC.
 P.O. BOX 847385
 LOS ANGELES, CA 90084-7385

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice No: 24120328
 Invoice Date: Jan 31, 2023
 Invoice Amount: \$59,680.00

 Project No: 197385001.B
 Project Name: OKC RTA AA NEPA STUDY
 Project Manager: SCANLON, LIZ

 Client Reference:

Federal Tax Id: 56-0885615
 For Services Rendered through Jan 31, 2023

COST PLUS MAX

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
TASK 1: PROJECT MANAGEMENT	107,742.00	86.26%	92,937.50	73,940.00	18,997.50
TASK 2: PUBLIC ENGAGEMENT	143,833.00	88.44%	127,200.00	123,355.00	3,845.00
TASK 4: ALTERNATIVES ANALYSIS - EAST CORRIDOR	241,555.00	94.43%	228,105.00	200,992.50	27,112.50
TASK 5: STATION ARE AND LAND USE ANALYSIS	81,710.00	99.92%	81,647.50	79,505.00	2,142.50
TASK 6: RAIL OPERATIONS PLANNING - NORTH/SOUTH CORRIDOR	222,532.00	19.78%	44,017.34	43,757.34	260.00
TASK 7: TRAVEL DEMAND/RIDERSHIP FORECASTING	209,279.00	25.96%	54,330.69	48,085.69	6,245.00
TASK 8: FTA CAPITAL GRANT AND FINANCIAL PLAN SUPPORT	45,178.00	3.00%	1,357.50	280.00	1,077.50
TASK 9: NEPA DOCUMENTATION	30,233.00	0.00%	0.00	0.00	0.00
KHA EXPENSES	17,000.00	97.05%	16,498.21	16,498.21	0.00
Subtotal	1,099,062.00	58.79%	646,093.74	586,413.74	59,680.00
Total COST PLUS MAX					59,680.00

Total Invoice: \$59,680.00

Account 127340 RTA (TE)
Invoice 2426250 Total Due: \$9.00
Invoice Date 3/1/2023
Printed on 3/9/2023

PAYMENT DUE UPON RECEIPT OF INVOICE, FOR QUESTIONS
PLEASE CALL 405-297-2540. THANK YOU

Description of Billing

3 VALIDATED TKTS @ \$3.00 FOR FEBRUARY 2023 DAILY
PARKING

Charges

Parking \$9.00

Total Charges \$9.00

Please detach and return this stub with your payment

Account 127340
Location 64-103V Art District
Invoice 2426250 3/1/2023
Total Due \$9.00

RTA (TE)
2000 S MAY
OKC OK 73108

Remit To: Amount Enclosed _____
C.O.T.P.A.-ARTS DISTRICT VALIDATIONS
C/O PCI MUNICIPAL SERVICES
P.O. BOX 2404
OKLAHOMA CITY, OK 73101



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARC - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2023-108

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 3/2/23

Invoice For: Administrative Services

Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - February 2023	1	\$2,288.00		\$2,288.00
2	Reimbursement for Printing - February 2023	1	\$234.69		\$234.69
NOTES: RTA PO # 2023-003				Invoice Subtotal	\$2,522.69
				Tax Rate	
				Sales Tax	\$0.00
				Other	
				Deposit Received	
Make all checks payable to EMBARK				TOTAL	\$2,522.69

Invoice

**Bill To**

EMBRK-01 - EMBARK
Staplegun Design LLC (Contractor)
2014 N Robinson Ave, Ste 2000
Oklahoma City, OK 73102

Date 6/29/2022
Invoice # 11701

S.O. No.	P.O. No.	Terms	Project
EMBRK-01-3		Net 15	EMBRK-01 Public ...

Description	Invoiced	Amount
Public relations execution (hourly work)*-RTA *Invoice detail sent as a separate attachment June 2022	1	150.00

NET 15

Total \$150.00

Payments/Credits \$0.00

Balance Due \$150.00

REMIT ADDRESS:
PO BOX 21228, DEPT 310
TULSA, OK 74121

ORDERID	Job Name	Amount	Created Date
Internal	RTA Signature Pages and Financial Letters	\$3.25	2/10/2023
80688	RTA February Agenda Packets	\$26.50	2/10/2023
Internal	RTA Tinker Packets	\$13.00	2/15/2023
Invoice	ABC Printing Reimbursement (see attached)	\$191.94	2/22/2023
TOTAL DUE		\$234.69	



COD Work Order



Thank you for the opportunity to be of service to you.

Bill To:

COD CO
OKC Gov
OVER THE COUNTER SALES
77 Kalamath St.
Denver, CO 80223

ABC Imaging - Denver, CO Store
77 kalamath Street
Denver, CO 80223
Phone: 303.573.5757

Date 02/22/2023	Work Order No. 21440982
Store 7800	Ticket No. 22641376
CSR BRIAN.CURRAN	P.O. Number EMBARK-RTA Projec
Status	Open

Due Date 02/23/2023	Ordered By Megan Henderson	Phone 405-859-0410	Job Name EMBARK-RTA Project Booklet x10
Time 3:00 PM	Company OKC Gov	Email megan.henderson@okc.gov	Job Number EMBARK-RTA Project Booklet x10

Item Code	Description	Unit Size	Originals	Copies	Unit Price	Extended Price
2000FGC1218	Color Laser Paper*12x18, 100# Dull Text, trim size 8.5x11, 2 up, full bleed, single sided	--	12	5	\$ 1.40	\$ 84.00
6100BVB8511	Vinyl Back 8.5 X 11	--	1	10	\$ 2.00	\$ 20.00
6100XAC8511	Acetate Cover*8.5x11 Ea.	--	1	10	\$ 1.50	\$ 15.00
6400FSB0050	Plastic Spiro Bind*1 - 50 pages	--	1	10	\$ 2.25	\$ 22.50
3000DPR0000	Delivery Per Address	--	1	1	\$ 39.00	\$ 39.00
3000TFS2000	Fuel Surcharge	--	1	1	\$ 4.95	\$ 4.95
CC-SERVCHAR	Credit Card Service Charge	--	1	1	\$ 6.49	\$ 6.49

Comments

Subtotal \$ 191.94

Tax \$ 0.00

Total \$ 191.94

Payments \$ 191.94

Balance \$ 0.00

This is not a bill. Invoice to follow.

We impose a 3.5% surcharge on credit cards that is not greater than our cost of acceptance.



TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Receive and discuss Proposed Fiscal Year 2024 Budget.

Background The Fiscal Year 2024 Budget for the Regional Transportation Authority of Central Oklahoma is being presented for discussion by the Board of Directors. The budget covers general operations and administrative expenses, including such items as liability insurance, contracted professional services, financial audit, website maintenance, etc.

The proposed operating budget for fiscal year 2024 is \$2,659,322, and the proposed grant budget is \$1,114,000.

Recommendation: Receive and discuss the proposed budget.

Jason Ferbrache
Interim Executive Director



Regional Transportation Authority
of Central Oklahoma

Fiscal Year 2024 Proposed Budget

OPERATING BUDGET

	Adopted FY 2023	Proposed FY 2024	Change from Prior Year	Percent Change
Operating Sources				
Del City	\$31,133	\$0	-\$31,133	-100%
Edmond	\$134,720	\$257,375	\$122,654	91%
Moore	\$89,587	\$0	-\$89,587	-100%
Norman	\$182,654	\$348,950	\$166,295	91%
Oklahoma City	\$971,658	\$1,856,292	\$884,634	91%
Subtotal	\$1,409,753	\$2,462,616	\$1,052,863	75%
Prior Year Carryover	\$730,577	\$196,706	-\$533,871	-73%
Total Operating Sources	\$2,140,330	\$2,659,322	\$518,992	24%
Operating Expenditures				
Contracts and Services	\$2,138,810	\$2,657,802	\$518,992	24%
Equipment and Supplies	\$1,520	\$1,520	\$0	
Total Operating Expenditures	\$2,140,330	\$2,659,322	\$518,992	24%

GRANT BUDGET

	Adopted FY 2023	Proposed FY 2024	Change from Prior Year	Percent Change
Grant Sources				
Federal Grant Funds	\$600,000	\$1,114,000		
Total Grant Sources	\$600,000	\$1,114,000	\$514,000	86%
Grant Expenditures				
Contracts and Services	\$600,000	\$1,114,000		
Total Grant Expenditures	\$600,000	\$1,114,000	\$514,000	86%