



Regional Transportation Authority  
of Central Oklahoma

# BOARD OF DIRECTORS MEETING MINUTES

The regular scheduled meeting of the Regional Transportation Authority (RTA) was convened at 2:37 p.m. on Wednesday, June 17, 2020, via teleconference. The agenda via teleconference was filed with the City Clerks of the City of Del City, the City of Edmond, the City of Midwest City, the City of Moore, the City of Norman, The City of Oklahoma City, and the Oklahoma County Clerk on June 15, 2020. The Chair announced if the teleconference is disconnected anytime during the meeting, the meeting shall be stopped and reconvened once the audio connections is restored. If communication is unable to be restored within 15 minutes, items remaining for consideration will be moved to a certain date and time.

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## **RTA Board of Directors Present**

Brad Henry, Chairman  
Marion Hutchison, Vice Chairman  
James Boggs, Treasurer  
Mary Mélon, Secretary  
Donald Vick  
Aaron Budd  
Steve Eddy

## **Entity**

Oklahoma City  
Norman  
Edmond  
Oklahoma City  
Del City  
Midwest City  
Moore

## **RTA Board of Directors Absent**

None

## **Municipal Staff Support Present**

Randy Entz, Edmond  
Josh Moore, Edmond  
Billy Harless, Midwest City  
Tom Leatherbee, Del City

## **Guests Present**

Kathryn Holmes, Holmes & Associates LLC  
Heidi Katz, HNTB  
Hayden Harrison, ACOG  
Hannah Nolen, ACOG  
Lee Nichols, HALFF  
Mark Seibold, Crafton Tull  
Chris Gray, CTA

Derek Sparks, OKC Chamber  
Christy Jameson, City of OKC  
Bill Crum, The Oklahoman

**COTPA Staff**

Jason Ferbrache, Interim Executive Director  
Hailey Rawson, COTPA Legal Counsel  
Suzanne Wickenkamp, Administrative Manager, COTPA  
Michael Scroggins, Public Information Manager  
Tysheeka Holley, Graphic Design Specialist  
Iris Newman, Administrative Assistant  
Lisa K. Hubbell, Trust Specialist

**REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA  
June 17, 2020  
2:30 p.m.  
TELECONFERENCE MEETING MINUTES**

**1. Call to Order – 2:37 p.m.**

**Chairman Henry called the meeting to order.**

**2. Roll Call – Brad Henry, RTA Board Chairman**

**PRESENT: Boggs, Budd, Eddy, Henry, Hutchison, Melon, and Vick**

**ABSENT: None.**

**3. Consider minutes of April 13, 2020 Regional Transportation Authority Meeting**

Chairman Henry recommended an amendment; Tom Leatherbee should be listed as an employee instead of a guest.

**AMENDED. Moved by Melon, seconded by Eddy. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon and Vick.**

**APPROVED. Moved by Melon, seconded by Eddy. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon, and Vick.**

**4. Executive Director Reports – Jason Ferbrache, Interim Executive Director**

**A.** Administration Report

Administrative Manager Suzanne Wickenkamp commented.

- Receipt of Conflict of Interest forms

- Renewal of Liability Insurance
- Public record on RTA website
- RFQ ALTERNATIVE ANALYSIS STUDY

## 5. Committee Reports – Board Directors

### ~~B.~~ A. Property Acquisition Committee

Director Hutchison commented

- 2 bills passed were unanimously
- Kathryn Holmes spoke with BNSF

### ~~C.~~ B. RFQ Evaluation Committee

Director Eddy commented

## 6. Resolution accepting the Evaluation Committee recommendation and approving the short list of proposers for RTA 2020-001, Alternatives Analysis Update; and authorizing negotiations with the most qualified respondent; and authorize the Interim Executive Director to request a cost proposal and initiate negotiations with the most qualified respondent, and if the negotiations are not successful with the most qualified respondent, authorize negotiations with the second most qualified respondent.

Interim Executive Director, Jason Ferbrache recommended an amendment of resolution to recommend short list with Kimley Horn as number one choice and HNTB as the number two choice.

**AMENDED. Moved by Melon, seconded by Boggs. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon and Vick.**

**ADOPTED. Moved by Melon, seconded by Vick. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon, and Vick.**

## 7. Resolution adopting the Regional Transportation Authority of Central Oklahoma Fiscal Year 2021 Budget (Attachment "A"); and directing the Interim Executive Director to implement and administer the budget.

**ADOPTED. Moved by Melon, seconded by Budd. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon, and Vick.**

## 8. Receive Financial Reports, and Ratify and Approve Paid Claims:

- Period of April 1, 2020 through April 30, 2020
- Period of May 1, 2020 through May 31, 2020

**RECEIVED AND APPROVED: 8. A-B. Moved by Eddy, seconded by Budd. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Melon, and Vick.**

**9. Public Comments – Brad Henry, RTA Board Chairman**

None

**10. New Business – Brad Henry, RTA Board Chairman**

None

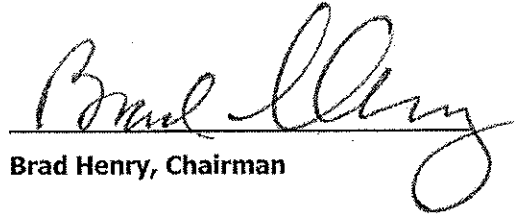
**11. Adjourned – 3:07 p.m.**

**APPROVED** by the Board of Directors and **SIGNED** by the Chairman of the Regional Transportation Authority of Central Oklahoma, on this 15<sup>th</sup> day of July, 2020.

**ATTEST:**



Mary Melon, Secretary



Brad Henry, Chairman