



BOARD OF DIRECTORS MEETING MINUTES

The special meeting of the Regional Transportation Authority (RTA) was convened at 2:35 p.m. on Monday, March 21, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on March 15, 2022 at 4:22 p.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
James Boggs, Treasurer
Donald Vick
Steve Eddy

Entity

City of Norman
City of Oklahoma City
City of Edmond
City of Del City
City of Moore

RTA Board of Directors Absent

Aaron Budd
Mary Mélon, Secretary

City of Midwest City
City of Oklahoma City

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Carolyn Garret, Legal Counsel
Suzanne Wickenkamp, RTA Admin Support

Guests Present

Amy Lucas, OKC Finance
Sue Korpi, OKC Finance
Taylor Johnson, City of Norman
Randy Entz, City of Edmond
Brooks Mitchell, City of Moore
Lars Ostervold, Jacobs
Derek Sparks, Greater OKC Chambers
Mike Patterson, HNTB

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

1. Call to Order – 2:35 p.m.

Chairperson Henry called the meeting to order at 2:35 p.m. and stated that Director Mélon is not present, so the Board needs to elect a secretary pro tem for this meeting.

Director Eddy was elected to serve as secretary pro tem for the meeting.

APPROVED. Moved by Boggs, seconded by Vick. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

2. Roll Call

QUORUM PRESENT: Hutchison, Henry, Vick, Boggs, and Eddy. ABSENT: Mélon, Budd.

3. Consider Approval of Minutes

A. November 17, 2021 Regional Transportation Authority Regular Meeting

APPROVED. Moved by Hutchison, seconded by Vick. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

4. Executive Director Reports

Interim Executive Director Ferbrache stated that a redline version of the Trust Indenture has been distributed to the Board for informational purposes only to allow the Board to review the proposed minor changes. The next steps would be to present the item to each of the member cities city councils and then brought back to the Board for final approval.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated the Property Acquisition Committee did not meet this month, but some of the items covered in the February Property Acquisition Committee meeting will be discussed during the executive session.

B. Outreach Committee

Kathryn Holmes stated that the Outreach Committee met with ODOT, Oklahoma City and Yukon in February. The City of Yukon is interested in learning more about what the RTA is doing, and the Outreach Committee will continue that dialog.

6. Adopt joint resolution with the Central Oklahoma Transportation and parking Authority, agreeing to renew the Memorandum of Understanding for interim administrative services, retroactive to February 1, 2022 through January 31, 2023

Director Boggs asked if there was a reason why the agreement is only good for one year.

Interim Executive Director Ferbrache stated that the original Memorandum of Understanding term was for two years with a one-year renewal. Next year, staff will bring back a new agreement and if the Board desired to increase the term or allow for automatic renewal, we could do so at that time.

ADOPTED. Moved by Boggs, seconded by Eddy. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

7. Receive RTA Annual Financial report for the Fiscal Year Ended June 30, 2021

Interim Executive Director Ferbrache stated that the report was presented at the February board meeting by AGH but there was not a quorum of the Board to take action, so the item was moved to this month's agenda. AGH stated that it was a clean audit.

RECEIVED. Moved by Vick, seconded by Hutchison. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

8. Receive Financial Reports and Ratify and Approve Claims

A. Period of February 1, 2022 through February 28, 2022.

B. Period of January 1, 2022 through January 31, 2022.

C. Period of December 1, 2021 through December 31, 2021.

D. Period of November 1, 2021 through November 30, 2021.

RECEIVED, RATIFIED and APPROVED. Moved by Boggs, seconded by Vick. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

9. Receive and Discuss the Proposed Fiscal Year 2023 Budget

Interim Executive Director Ferbrache stated that per the Trust Indenture, the budget needs to be introduced in March and then a public hearing will be held in May and at that time the Board can vote on the budget.

Suzanne Wickenkamp gave a PowerPoint presentation of the proposed FY23 Budget.

Chairperson Henry requested that the proposed FY23 Budget presentation be emailed to all the Directors.

Suzanne Wickenkamp stated that staff will send the proposed FY23 Budget presentation and the breakdown of the member cities contributions to the Directors as well.

RECEIVED. Moved by Boggs, seconded by Eddy. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

Director Eddy requested a brief break. (3:34 p.m.-3:40 p.m.)

10. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon gave a PowerPoint update on the Alternative Analysis, which included a recap of the discovery phase, revised alignments, high-capacity transit modes, and the next steps.

11. Public Comments – Brad Henry, RTA Board Chairperson

Mike Patterson from HNTB, thanked the Board for expanding transportation and providing additional access around the metropolitan area that is much needed.

12. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S. (2021 Supp.) § 307 (B)(3)

APPROVED TO ENTER INTO EXECUTIVE SESSION (4:30 p.m.) Moved by Vick, seconded by Eddy. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

APPROVED TO EXIT EXECUTIVE SESSION AND TO RECONVENE THE MEETING (5:15 p.m.) Moved by Hutchison, seconded by Vick. AYES: Hutchison, Henry, Vick, Boggs, and Eddy. NAYES: None.

Roll Call: QUORUM PRESENT: Hutchison, Henry, Vick, Boggs, and Eddy. ABSENT: Mélon, Budd.

13. New Business

Director Hutchison requested that Derek Sparks from the Greater OKC Chamber be added to next month's agenda to inform the Board of new legislation that could impact the RTA.

14. Adjournment – 5:22 p.m.

ADJOURNED. Moved by Vick, seconded by Boggs. AYES: Budd, Hutchison, Henry, Vick, Boggs, and Mélon. NAYES: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this 20th day of April 2022.

ATTEST:



Mary Mélon, Secretary





Brad Henry, Chairperson