



BOARD OF DIRECTORS MEETING MINUTES

The regularly scheduled meeting of the Regional Transportation Authority (RTA) was convened at 2:35 p.m. on Wednesday May 19, 2021, virtually via Zoom. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on May 17, 2021 at 2:29 p.m.

RTA Board of Directors Present

Donald Vick
James Boggs, Treasurer
Aaron Budd
Steve Eddy
Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
Mary Mélon, Secretary

Entity

City of Del City
City of Edmond
City of Midwest City
City of Moore
City of Norman
City of Oklahoma City
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

James Ferbrache, Interim Executive Director
Hailey Rawson, Assistant Municipal Counselor
Suzanne Wickenkamp, COTPA Assistant Director of Administration
Lisa K. Hubbell,
Justin Henry, COTPA Trust Specialist

Guests Present

Larry Hopper
Anthony Thomas, Midwest City Beacon
Mike Patterson
Tom Leatherbee

Consultants Present

Kathryn Holmes, Homes & Assoc.
Liz Scanlon, Kimley-Horn
Luke Schmidt, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

MAY 17, 2021

1. Call to Order

Governor Henry called the meeting to order at 2:35 p.m.

2. Roll Call

PRESENT: Boggs, Budd, Eddy, Henry, Hutchison, Mélon, and Vick. ABSENT: None.

3. Consider Approval of Minutes

A. April 21, 2021 Regional Transportation Authority Regular Meeting

APPROVED. Moved by Vick, seconded by Eddy. AYES: Boggs, Budd, Eddy, Henry, Hutchison, Mélon, and Vick. NAYES: None.

4. Executive Director Reports

Interim Executive Director Ferbrache informed the directors that he is scheduled to give a presentation to ACOG on May 27, 2021, of the accomplishments of the RTA over the last year. ACOG will also be receiving the Transit Plan that the board approved last month.

COTPA Assistant Director of Administration, Suzanne Wickenkamp stated that this month will be the last virtual meeting, due to Governor Stitt's decision to resume in-person meetings. Moving forward, meetings will take place at the Arts District Garage. Five cities have been invoiced for the local fund contributions, with one remaining city to meet with. Ms. Wickenkamp introduced the new Trust Specialist, Justin Henry.

Kathryn Holmes stated that Kimley-Horn will be working on the alternative analysis update, which includes a study of the north/south line, the east corridors, and the airport corridors. Each of these corridors will start at different starting points depending on previous work that has or has not been done.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated that SB-967 was signed into law. There was a subcommittee meeting this afternoon with BNSF and they were pleased with the passage of SB-967.

B. Outreach Committee

Secretary Mélon stated that the Outreach Committee met on May 13, 2021, and the committee approved a schedule to meet on the second Thursday each month at 3:00 p.m. The committee discussed staff coordinating meetings with member cities because those will be done on a regular basis, as well as ODOT, FHWA, and FTA. Kimley-Horn will help organize some public information meetings to keep everyone informed of the progress that the RTA is making. If the member cities are interested, the committee discussed setting up lunch and learn meetings for city staff members, ACOG, Chambers, ODOT, FHWA, and FTA to make sure that staff of those different organizations are aware of the work that is being done. Secretary Mélon congratulated Lisa Hubbell on her promotion and thanked her for all the work that she has done for the RTA.

6. Fiscal Year 2022 Budget

A. Public Hearing; and

Chairperson Henry opened the public hearing for the Fiscal Year 2022 Budget 2:56 p.m. Hearing no response from the public, Chairperson Henry closed the public hearing for the Fiscal Year 2022 Budget 2:57 p.m.

B. Consider resolution adopting the Fiscal Year 2022 Budget; and authorize the Interim Executive Director to implement and administer the budget as per the Trust Agreement and Indenture (2019).

PUBLIC HEARING HELD: 6.A. ADOPTED: 6.B. Moved by Boggs, seconded Mélon. AYES: Boggs, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None. ABSTAINED: Budd.

7. Consider approval Insurance Proposal from Insurica, for director and officer liability insurance, \$2,839 annual premium.

APPROVED. Moved by Hutchinson, seconded Budd. AYES: Budd, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None. ABSTAINED: Boggs.

8. Receive Financial Reports and Ratify and Approve Claims for Period of April 1, 2021 through April 30, 2021.

Director Vick asked if the contribution rate will change to accommodate the new census population percentages. Kathryn Holmes responded that within the Trust Agreement and Indenture it allows for those percentages to be updated per the census.

Chairperson Henry asked that Kathryn Holmes report back on the policies and procedures required to update the population percentages per the census because it could impact more than just the population percentages. Kathryn Holmes confirmed that she would report back.

RECEIVED, RATIFIED, and APPROVED. Moved by Vick, seconded by Eddy. AYES: Boggs, Budd, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None.

9. Public Comments

None.

10. New Business

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

11. Adjournment – 3:13 p.m.

ADJOURNED. Moved by Vick, seconded by Budd. AYES: Bogs, Budd, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **16th** day of **June 2021**.

ATTEST:

Mary Mélon, Secretary

Brad Henry, Chairperson