



BOARD OF DIRECTORS MEETING MINUTES

The regularly scheduled meeting of the Regional Transportation Authority (RTA) was convened at 2:39 p.m. on Wednesday September 15, 2021 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on September 10, 2021 at 1:03 p.m.

RTA Board of Directors Present

Donald Vick
James Boggs, Treasurer
Aaron Budd
Steve Eddy
Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
Mary Mélon, Secretary

Entity

City of Del City
City of Edmond
City of Midwest City
City of Moore
City of Norman
City of Oklahoma City
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

James Ferbrache, Interim Executive Director
Hailey Rawson, Assistant Municipal Counselor
Suzanne Wickenkamp
Justin Henry

Guests Present

Amy Lucas, OKC Finance
Sue Korpi, OKC Finance
Ernie Mbroh, Mbroh Engineering
Taylor Johnson, City of Norman
Billy Harless, Midwest City
Brooks Mitchell, City of Moore

Consultants Present

Kathryn Holmes, Homes & Assoc.
Liz Scanlon, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

1. Call to Order

Vice Chairperson Hutchison called the meeting to order at 2:39 p.m.

2. Roll Call

QUORUM PRESENT: Vick, Budd, Eddy, Hutchison, and Mélon. ABSENT: Boggs, Henry.

3. Consider Approval of Minutes

A. August 18, 2021 Regional Transportation Authority Regular Meeting

APPROVED. Moved by Vick, seconded by Mélon. AYES: Vick, Budd, Eddy, Hutchison, and Mélon. ABSENT: Boggs, Henry. NAYES: None.

4. Executive Director Reports

Interim Executive Director Ferbrache informed the directors that the Communicators Group have held one meeting since the Board met last month and the Technical Work Group will hold its first meeting at the end of the month.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated that a Property Acquisition Committee meeting was scheduled for today, but since there was no new business to discuss, the meeting was cancelled.

B. Outreach Committee

Secretary Mélon stated that the Outreach Committee continues to meet with the member cities. There is a meeting with the City of Moore scheduled for today and there is a meeting scheduled for the City of Norman tomorrow. Next month, the Outreach Committee will meet with Del City

and Midwest City. Tinker Air Force Base will be included in the meetings with Del City and Midwest City. Today, the Outreach Committee presented to the Women in Transportation group. Director Boggs will present to the Edmond Rotary next month.

Chairperson Henry is now presiding.

6. Amendment of Professional Services Agreement with Allen, Gibbs, & Houlik, L.C. for independent auditing services.

Interim Executive Director Ferbrache stated that Allen, Gibbs & Houlik (AGH) is the company that handles the audits for the RTA as required by the Trust Indenture and Agreement. AGH has asked for an amendment to the Professional Services Agreement to include provisions for operating in a pandemic environment and the impact it may have on the way they do business, which may not be foreseen at this time.

Chairperson Henry asked that more information is needed before the board can approve this amendment.

DEFERRED: Moved by Boggs, seconded Mélon. AYES: Boggs, Budd, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None.

7. Amendment of Professional Services Agreement with Holmes and Associates, LLC for owner's representative services.

Interim Executive Director Ferbrache stated that this amendment to the Professional Services Agreement with Holmes and Associates is to clarify the billable travel rate. The amendment also updates the travel policy within the agreement.

APPROVED. Moved by Mélon, seconded Boggs. AYES: Boggs, Budd, Eddy, Henry, Hutchinson, Mélon, and Vick. NAYES: None.

8. Receive Financial Reports and Ratify and Approve Claims for Period of August 1, 2021 through August 31, 2021.

RECEIVED, RATIFIED, and APPROVED. Moved by Hutch, seconded by Eddy. AYES: Boggs, Budd, Eddy, Henry, Hutchinson, Mélon, Vick. NAYES: None.

9. Project update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon gave a PowerPoint presentation updating the board on the Alternative Analysis as far as what has been done and what needs to be done on the North/South Corridor and the East Corridor.

Vice Chairperson Hutchison asked for a breakdown of the cost per mile. Liz Scanlon responded that the cost per mile will be forthcoming.

10. Public Comments

None.

11. New Business

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

12. Adjournment – 3:56 p.m.

ADJOURNED. Moved by Vick, seconded by Eddy. AYES: Bogs, Budd, Eddy, Henry, Hutchinson, Mèlon, and Vick. NAYES: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **20th** day of **October 2021**.

ATTEST:

Mary Mèlon, Secretary

Brad Henry, Chairperson