



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING **WEDNESDAY, NOVEMBER 20, 2024** **2:30 P.M.**

ARTS DISTRICT PARKING GARAGE LARGE CONFERENCE ROOM
431 West Main Street, Suite B Oklahoma City, OK, 73102

DIRECTORS:

| | |
|-----------------------|------------------------------------|
| City of Edmond | James Boggs, Treasurer |
| City of Edmond | Phil Fraim |
| City of Norman | Marion Hutchison, Vice Chairperson |
| City of Norman | Chuck Thompson |
| City of Oklahoma City | Brad Henry, Chairperson |
| City of Oklahoma City | Mary Mélon-Tully, Secretary |
| City of Oklahoma City | Aaron Curry |

Regional Transportation Authority of Central Oklahoma

MEETING INFORMATION

The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at www.rtaok.org, and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires accommodations, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: info@rtaok.org. Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING AGENDA

RTA Actions

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2484; or visit the website at www.rtaok.org

November 20, 2024
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Consider Approval of Minutes
 - A. October 16, 2024 Regional Transportation Authority Regular Meeting
4. Executive Director Reports – Jason Ferbrache, Interim Executive Director
5. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC
6. Receive Financial Reports and Ratify and Approve Claims
 - A. Period of October 1, 2024 through October 31, 2024
7. Consider approving renewal No. 4 of the Memorandum of Understanding with the Central Oklahoma Transportation and Parking Authority for interim administrative services, effective February 1, 2025 through January 31, 2026
8. Overview of CIG Programs and Recently Approved Ballot Initiatives – presented by Cardinal Infrastructure
9. Public Comments – Brad Henry, RTA Board Chairperson
10. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
11. Adjournment



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:32 p.m. on Wednesday, October 16, 2024, at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on October 15, 2024 at 7:49 a.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson

Phil Frain, Director

Chuck Thompson, Director

James Boggs, Treasurer

Mary Mélon-Tully, Secretary

Aaron Curry, Director

RTA Board of Directors Absent

Brad Henry, Chairperson

Entity

City of Norman

City of Edmond

City of Norman

City of Edmond

City of Oklahoma City

City of Norman

City of Oklahoma City

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director

Craig Keith, Legal Counsel

Guests Present

Scott Young, Jacobs Engineering

Tahirih Johnson, ODC/CAP

William Ginn, Resident

Kyler Smith, ADG

Kimi Diedrich, HNTB

Krystal Harris, STV

Justin Henry, OKC

Taylor Johnson, City of Norman

Brian Eck, Arcadia Research & Design

Steve Harris, Huitt Zollars

John Michael Williams, Attorney

Consultants Present

Kathryn Holmes, Holmes & Assoc.

October 16, 2024
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – 2:32 p.m.

Vice Chairperson Hutchison called the meeting to order at 2:32 p.m.

2. Roll Call

QUORUM PRESENT: Boggs, Fraim, Hutchison, Thompson, and Mélon-Tully. ABSENT: Henry, Curry.

Director Curry arrived after roll call.

3. Consider Approval of Minutes
 - A. September 18, 2024 Regional Transportation Authority Regular Meeting

APPROVED: Moved by Fraim, seconded by Mélon-Tully. AYES: Boggs, Fraim, Hutchison, Thompson, and Mélon-Tully. NAYS: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache reported that administrative staff and Kathryn have been meeting with AFFIRM on a regular basis. They are working on a brand audit and profile and it's anticipated the Board will receive a presentation soon. We have been meeting regularly with ODOT and at the last meeting, we learned that ODOT will be receiving a copy of Amtrak's Service Plan. That plan will help the RTA understand what Amtrak is contemplating for infrastructure improvements to make the connection up north. Interim Executive Director Ferbrache stated that he gave a presentation today to the Commercial Real Estate Group about the big picture of public transit over the region and discussed all the work that the RTA, MAPS 4 and the TIF District in Oklahoma City have done and will continue to do. There were a lot of questions and the group's sentiment for transit was high.

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she had a good discussion with the FTA a few weeks ago about next steps in the project development. The next phase will be focusing on filing the paperwork with the FTA, starting the NEPA process, which will be a 2-5-year effort because we don't know what needs to be studied. Ms. Holmes met with BNSF and discussed the purchase of real property, which will be discussed in detail in the executive session.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of September 1, 2024 through September 30, 2024

RECEIVED, RATIFIED and APPROVED: Moved by Boggs, seconded by Curry. AYES: Boggs, Fraim, Hutchison, Thompson, Mélon-Tully and Curry. NAYS: None.

7. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property and to confer on matters pertaining to economic development including the transfer of property, as public disclosure of the matter discussed would interfere with the development of products or services regarding the Board's strategy and approach for the acquisition of certain real property from BNSF for the commuter rail operation, as authorized by 25 O.S. (2021 Supp.) §§ 307 (B) (3) and (C) (11)

ENTER INTO EXECUTIVE SESSION (2:40 p.m. – 3:24 p.m.) Moved by Fraim, seconded by Mélon-Tully. AYES: Boggs, Fraim, Hutchison, Thompson, Mélon-Tully and Curry. NAYS: None.

8. Public Comments

Brian Eck, had some questions about bicycle path, corridor creation priorities and establishment of regional city wide satellite substation or transfer stations. The connection for students attending OCCC it's almost an hour trip.

Vice Chairperson Hutchison responded that the thought and idea as you move toward a regional system is that the commuter rail line and all the stations would be directly connected to the bus system.

Interim Executive Director Ferbrache added that the City of Oklahoma City is constructing two additional BRT routes. MAPS 4 BRT will run south on Shields to 29th, 29th to Western, Western to 59th and to May. The north/south commuter rail which the RTA is advancing there is a station being contemplated for a trip that would start on a commuter rail train and then transfer to the BRT which would give direct connection to OCCC.

Vice Chairperson Hutchison stated that once the commuter rail line and stations are done, no matter where you are in the metro area, if you are trying to get to OU, UCO or OCCC there will be direct connections to get you to those educational facilities.

Mr. Eck asked about any priorities on the establishment of bicycle and sidewalk corridors.

Vice Chairperson Hutchison responded that as far as the RTA goes wherever there is a station there will be an effort to help increase connectivity through sidewalks but outside our system that is more of a city issue.

9. New Business

None.

10. Adjournment – 3:33 p.m.

ADJOURNED: Moved by Curry, seconded by Mélon-Tully. AYES: Boggs, Fraim, Hutchison, Thompson, Mélon-Tully, and Curry. NAYS: None.

APPROVED by the Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, this _____ day of _____ 2024.

ATTEST:

**REGIONAL TRANSPORTATION
AUTHORITY OF CENTRAL
OKLAHOMA**

Mary Mélon-Tully, Secretary

Brad Henry, Chairperson

Regional Transportation Authority of Central Oklahoma FY2025 Year End Forecast

Presented November 20, 2024

Prepared by RTA Support Team (unaudited)

OPERATIONS

| Sources | YTD Actuals | Est. Remaining | Total YE | FY25 | Variance | Variance % |
|----------------------------------|--------------------|----------------|--------------------|--------------------|-----------------|------------|
| | Jul-Oct | Nov-Jun | Forecast | Budget | | |
| Local Contributions | \$1,517,536 | \$0 | \$1,517,536 | \$1,517,536 | \$0 | |
| Miscellaneous | \$71,561 | \$0 | \$71,561 | \$0 | \$71,561 | |
| Total Operations Revenues | \$1,589,097 | \$0 | \$1,589,097 | \$1,517,536 | \$71,561 | 5% |

Expenditures

| Contracts and Services | YTD Actuals | Est. Remaining | Total YE | FY25 | Variance | Variance % |
|---|------------------|--------------------|--------------------|--------------------|-----------------|------------|
| | Jul-Oct | Nov-Jun | Forecast | Budget | | |
| Professional Services - COTPA Administration | \$40,280 | \$80,562 | \$120,842 | \$120,842 | \$0 | |
| Professional Services - Holmes & Associates | \$182,644 | \$517,356 | \$700,000 | \$700,000 | \$0 | |
| Professional Services - Kimley Horn ⁽¹⁾ | \$39,186 | \$195,676 | \$234,862 | \$234,862 | \$0 | |
| Professional Services - On-Call Engineering Consultant | \$30,795 | \$69,205 | \$100,000 | \$100,000 | \$0 | |
| Transfer to Grant Activity for Local Grant Match ⁽²⁾ | \$49,526 | \$85,328 | \$134,854 | \$134,854 | \$0 | |
| BNSF Study Fee | \$39,663 | \$60,337 | \$100,000 | \$100,000 | \$0 | |
| Professional Services-Legal | \$0 | \$50,000 | \$50,000 | \$50,000 | \$0 | |
| Professional Service - Financial Planning Consultant | \$975 | \$99,025 | \$100,000 | \$100,000 | \$0 | |
| Professional Service - Economic Advising Consultant | \$13,636 | \$0 | \$13,636 | \$10,000 | -\$3,636 | |
| Independent Financial Audit | \$0 | \$9,700 | \$9,700 | \$9,700 | \$0 | |
| Website Hosting Fee | \$0 | \$2,500 | \$2,500 | \$2,500 | \$0 | |
| Branding | \$3,918 | \$246,082 | \$250,000 | \$250,000 | \$0 | |
| Conference/Training | \$0 | \$7,850 | \$7,850 | \$7,850 | \$0 | |
| Directors & Officer Liability Insurance | \$0 | \$3,500 | \$3,500 | \$3,500 | \$0 | |
| Advertising/Public Notice | \$172 | \$828 | \$1,000 | \$1,000 | \$0 | |
| Printing & Binding | \$116 | \$383 | \$500 | \$500 | \$0 | |
| Postage | \$0 | \$100 | \$100 | \$100 | \$0 | |
| Mileage | \$0 | \$500 | \$500 | \$500 | \$0 | |
| Parking | \$33 | \$217 | \$250 | \$250 | \$0 | |
| Travel | \$0 | \$20,000 | \$20,000 | \$20,000 | \$0 | |
| Market Research Services | \$31,833 | \$79,167 | \$111,000 | \$111,000 | \$0 | |
| CIG Implementation Advisor | \$7,111 | \$82,889 | \$90,000 | \$90,000 | \$0 | |
| Other Services & Fees | \$1,000 | \$80 | \$1,080 | \$300 | -\$780 | |
| Total Contracts and Services | \$440,889 | \$1,611,286 | \$2,052,174 | \$2,047,758 | -\$4,416 | 0% |
| Equipment and Supplies | | | | | | |
| Office Supplies | \$0 | \$320 | \$320 | \$320 | \$0 | |
| Food | \$0 | \$1,000 | \$1,000 | \$1,000 | \$0 | |
| Other Supplies | \$0 | \$200 | \$200 | \$200 | \$0 | |
| Total Equipment and Supplies | \$0 | \$1,520 | \$1,520 | \$1,520 | \$0 | 0% |
| Total Operations Expenditures | \$440,889 | \$1,612,806 | \$2,053,694 | \$2,049,278 | -\$4,416 | 0% |

(1) This reflects estimated expenses from two invoices carried over from FY24

(2) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY

| Sources | YTD Actuals | Est. Remaining | Total YE | FY25 | Variance | Variance % |
|---|------------------|------------------|------------------|------------------|------------|------------|
| | Jul-Oct | Nov-Jun | Forecast | Budget | | |
| Federal Grant ⁽³⁾ | \$63,270 | \$152,498 | \$215,768 | \$215,768 | \$0 | |
| Transfer from Operations for Local Grant Match ⁽⁴⁾ | \$49,526 | \$85,328 | \$134,854 | \$134,854 | \$0 | |
| Total Grant Revenues | \$112,796 | \$237,826 | \$350,622 | \$350,622 | \$0 | 0% |

Expenditures

| Contracts and Services | YTD Actuals | Est. Remaining | Total YE | FY25 | Variance | Variance % |
|---|------------------|------------------|------------------|------------------|------------|------------|
| | Jul-Oct | Nov-Jun | Forecast | Budget | | |
| Professional Services - RAISE Grant Consultant Fees | \$128,767 | \$221,855 | \$350,622 | \$350,622 | \$0 | |
| Total Grant Expenditures | \$128,767 | \$221,855 | \$350,622 | \$350,622 | \$0 | 0% |

(3) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.

(4) This revenue is the 38% RTA local match for RAISE grant consultant fees.

| | |
|--|-------------|
| FY25 Beginning Cash Balance | \$1,433,063 |
| FY25 Ending Cash Balance (Forecast) | \$968,466 |

**Regional Transportation Authority of Central Oklahoma
Payment Claims**

| Period: 10/01/2024 to 10/31/2024 | | | | | |
|---|-------------------------------|---|--------------------|--------------|---------------------|
| Date | Vendor | Description | Invoice No. | Cost | Total |
| 11/4/2024 | Holmes & Associates LLC | Consultant Fees - Labor | 1124 | \$ 45,100.00 | |
| | | Subconsultant Fee | 1124 | \$ 1,400.00 | |
| | | Cost Reimbursement RTA | 1124 | \$ 1,684.16 | |
| | | | | | \$ 48,184.16 |
| 9/30/2024 | Kimley-Horn | <u>AA Update - Year 5</u> | | | |
| | | Task 1 - Project Management | 29553587 | \$ 975.00 | |
| | | Task 2 - Operation Planning Support | 29553587 | \$ 5,769.17 | |
| | | | | | \$ 6,744.17 |
| 10/9/2024 | Jacobs Engineering Group, Inc | <u>On-Call Engineering Services -Task Order No. 5</u> | | | |
| | | Professional Services | WFXS1105-02 | \$ 3,745.00 | |
| | | | | | \$ 3,745.00 |
| 10/11/2024 | Cardinal Infrastructure | Professional Services - September 2024 | 3051 | \$ 825.00 | |
| | | Professional Services - October 2024 | 3052 | \$ 3,025.00 | |
| | | | | | \$ 3,850.00 |
| 11/15/2024 | BNSF | Preliminary Engineering | 90276196 | \$ 1,827.91 | |
| | | | | | \$ 1,827.91 |
| 9/19/2024 | IndaGo Digital, Inc. | RTA Website | 2285 | \$ 1,693.37 | |
| | | | | | \$ 1,693.37 |
| 1/1/2024 | Sams Club | Water | Pcard | \$ 8.29 | |
| | | Membership | Pcard | \$ 80.00 | |
| | | | | | \$ 88.29 |
| 11/2/2024 | COTPA | Admin Services Fee | 25-105 | \$ 10,070.00 | |
| | | Reimbursement for Printing | 25-105 | \$ 18.15 | |
| | | | | | \$ 10,088.15 |
| Total Claims | | | | | \$ 76,221.05 |

APPROVED by the Regional Transportation Authority of Central Oklahoma, and **SIGNED** by the Treasurer and Chairman on this 20th day of November 2024.

TREASURER:

**REGIONAL TRANSPORTATION AUTHORITY OF
CENTRAL OKLAHOMA**

James P. Boggs

Brad Henry, Chairperson

ATTEST:

Mary Mélon-Tully, Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
910 S Donner Way #304
Salt Lake City, UT 84108
Phone: 703.999.4440
E-Mail: kathryn@holmesassociatesllc.com

Invoice #1124

November 4, 2024

EIN: 82-1144150
Supplier ID: 231866
P.O # 2021-003

Client

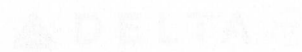
RTA
2000 S. May
Oklahoma City, OK 73108
ATTN: James P. Boggs
boggsedmondrt@cox.net
ATTN: Suzanne Wickenkamp
Suzanne.wickenkamp@okc.gov
ATTN : Christina Hankins
Christina.hankins@okc.gov

| Date | Billor | Description | Hours/Qty | Rate | Amount |
|----------------------|--------|--|-----------|--------|-------------|
| 10/01- 10/31/2024 | KAH | RTA - TIME: Time billed by K Holmes for the period 10/01/2024 to 10/31/2024 | 96.00 | 410.00 | \$39,360.00 |
| 10/01- 10/31/2024 | KAH | RTA - TIME: Travel time billed by K Holmes for the period 10/01/2024 to 10/31/2024 | 28.00 | 205.00 | 5,740.00 |
| 10/01- 10/31/2024 | KAH | RTA - COSTS: Total costs incurred by KAH | | | \$1,684.16 |
| 10/01- 10/31/2024 | DJM | Subconsultant costs | | | \$1,400 |

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

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| | |
|----------------------------|--------------------|
| Invoice Balance Due | \$48,184.16 |
|----------------------------|--------------------|



Atlanta, GA → Dallas-Fort Worth, TX

Delta Air Lines

Atlanta, GA

Atlanta, GA

Delta

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

Delta Air Lines

| | |
|--|---|
| <p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94104 Account Number: 2073089159554 ABA#: 121000248 Please send remittance information to: payments@kimley-horn.com</p> | <p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 847385 LOS ANGELES, CA 90084-7385</p> |
|--|---|

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice Amount: \$6,744.17

Invoice No: 29553587
 Invoice Date: Sep 30, 2024
 Project No: 197385001.D
 Project Name: OKC RTA AA NEPA STUDY
 Project Manager: SCANLON, LIZ
 Client Reference:

Federal Tax Id: 56-0885615
 For Services Rendered through Sep 30, 2024

HOURLY NOT TO EXCEED

| Description | Contract Value | % Billed to Date | Amount Billed to Date | Previous Amount Billed | Current Amount Due |
|-----------------------------------|------------------|------------------|-----------------------|------------------------|--------------------|
| OFFICE EXPENSE | 0.00 | | 0.00 | 0.00 | 0.00 |
| OPS PLANNING SUPPORT | 20,000.00 | 28.85% | 5,769.17 | 0.00 | 5,769.17 |
| OTHER PROJECT SERVICES | 20,000.00 | 8.11% | 1,622.50 | 1,622.50 | 0.00 |
| PROGRAM COST ESTIMATES | 10,000.00 | 19.48% | 1,947.50 | 1,947.50 | 0.00 |
| PROJECT MANAGEMENT | 10,000.00 | 33.28% | 3,327.50 | 2,352.50 | 975.00 |
| Subtotal | 60,000.00 | 21.11% | 12,666.67 | 5,922.50 | 6,744.17 |
| Total HOURLY NOT TO EXCEED | | | | | 6,744.17 |

Total Invoice: \$6,744.17



INVOICE NUMBER:

WFXS1105-02

INVOICE DATE: 10/09/24

Bill To:
Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Remit to:
JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1105
PO Number: 2025-017
Project Description: Task Order No. 5
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 11/08/24

Billing Period From: 08/24/24
To: 09/27/24

| Description: | | Scheduled Value | Percent Complete | Amount Billable | Previous Billed | Current Amount Due |
|--|----|---------------------|------------------|---------------------|---------------------|--------------------|
| RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 5 | | | | | | |
| Contracts and Services | TM | \$ 16,770.00 | 95.14% | \$ 15,955.00 | \$ 12,210.00 | \$ 3,745.00 |
| Grand Total | | \$ 16,770.00 | 95.14% | \$ 15,955.00 | \$ 12,210.00 | \$ 3,745.00 |
| TOTAL AMOUNT DUE THIS INVOICE | | | | | | \$ 3,745.00 |

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

- Status:
- 8/23/24 – submitted Draft Geometry and Clearance Tech Memo
 - 8/27/24 – Meeting to discuss OKC Development and future transit

Please reference invoice # with all payments
Remit To: Jacobs Engineering Group c/o Bank of America 800 Market St. Lockbox 18713 St. Louis, MO 63150-8713
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030



600 Massachusetts Avenue, NW
Suite 250
Washington, DC 20001
202-240-2857

INVOICE

INVOICE #3051
PO 2025-005
DATE: OCTOBER 11, 2024

TO:

Regional Transportation Authority of Central Oklahoma
2000 South May
Oklahoma City, Oklahoma 73108

| DESCRIPTION | HOURS | RATE | AMOUNT |
|---|-------------|----------|-----------------|
| Professional Services (September 1 to 30, 2024) | | | |
| Sherry Little | 0.00 | \$550.00 | \$0.00 |
| Auke Mahar-Piersma | 1.0 | \$550.00 | \$550.00 |
| Jamie Harrell | 0.5 | \$550.00 | \$275.00 |
| Total | 1.50 | | \$825.00 |
| | | | |
| Total | | | |
| | | | |
| Monthly report attached. | | | |

Please make all checks payable to Cardinal Infrastructure LLC.

Thank you for your business!



600 Massachusetts Avenue, NW
Suite 250
Washington, DC 20001
202-240-2857

INVOICE

INVOICE #3052
PO 2025-005
DATE: NOVEMBER 7, 2024

TO:
Regional Transportation Authority of Central Oklahoma
2000 South May
Oklahoma City, Oklahoma 73108

| DESCRIPTION | HOURS | RATE | AMOUNT |
|---|------------|----------|-------------------|
| Professional Services (October 1 to 31, 2024) | | | |
| Sherry Little | 0.5 | \$550.00 | \$275.00 |
| Auke Mahar-Piersma | 3.0 | \$550.00 | \$1,650.00 |
| Jamie Harrell | 2.0 | \$550.00 | \$1,100.00 |
| Total | 5.5 | | \$3,025.00 |
| | | | |
| Total | | | |
| | | | |
| Monthly report attached. | | | |

Please make all checks payable to Cardinal Infrastructure LLC.

Thank you for your business!



INVOICE

CUSTOMER NUMBER : 1011660
INVOICE NUMBER : 90276196
AMOUNT : \$1,827.91
DATE : 11/15/2024

MAKE CHECKS PAYABLE TO:
BNSF RAILWAY COMPANY
3115 SOLUTIONS CENTER
CHICAGO, ILLINOIS 60677-3001

REGIONAL TRANSPORTATION
AUTHORITY OF
CENTRAL OKLAHOMA
2000 S MAY AVE
OKLAHOMA CITY OK 73108
USA

FOR FURTHER INFORMATION:
EMILY BUI
(817)593-1021
EMILY.BUI@BNSF.COM

BNSF TIN NO.41-6034000

CONTRACT NO: SA7002424

TO PAY BY WIRE/ACH:
BANK: NORTHERN TRUST-CHICAGO IL
SWIFT # CNORUS 44
BANK ABA # 071000152
BNSF ACCOUNT # 31099171

If paying by wire/ACH, please send the remit detail to cashapps@bnsf.com

** PLEASE SHOW ABOVE INVOICE NUMBER ON YOUR REMITTANCE TO ASSURE PROPER CREDIT TO YOUR ACCOUNT **

PRELIMINARY ENGINEERING DESIGN FOR THE OKLAHOMA RTA TO EXPAND RAIL SERVICE FROM EDMOND TO NORMAN, OK.
L/S 7400, MP 370 TO 402, DOT # 012120A

100% BILLABLE TO REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA

WBS 7-0024-24

PARTIAL # 8

| | |
|-----------------|------------|
| Total Costs: | \$1,827.91 |
| Billable Pct : | 100.00 % |
| Invoice Total : | \$1,827.91 |

This bill represents only charges posted to the identified WBS as of the last day of the month preceding the invoice date. Unless otherwise explicitly stated, further billings may be issued, should additional costs be identified for this WBS or other WBS' related to work at this location.



IndaGo Digital, Inc.

200 N Broadway, Box 1106
Edmond, OK 73083 US
+19186305255
andrea@indagodigital.us
indagodigital.us

INVOICE

BILL TO
Michael Scroggins
Regional Transportation Authority of Central Oklahoma
2000 S May Ave
Oklahoma City, OK 73108 USA

INVOICE 2285
DATE 09/19/2024
TERMS Net 30
DUE DATE 10/19/2024

P.O. #
Plugins, Domains, H&M, O365

| DATE | | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|---------------------|---|------|--------|--------|
| 03/11/2024 | Plugin License | GoDaddy - MicroSoft 365 - Email Essentials - Makeup from previous billing | 1 | 24.00 | 24.00 |
| 09/01/2024 | Plugin License | Elementor Plug-in - Annual License - rtaok.org | 1 | 49.00 | 49.00 |
| 09/16/2024 | Account Service | Plugin License Management | 0.39 | 140.00 | 54.60 |
| 09/16/2024 | Payment Processing | Payment Processing (2.9%) | 1 | 47.73 | 47.73 |
| 09/27/2024 | Software Services | Domain Renewal (1 Year) - rtaok.org | 1 | 23.17 | 23.17 |
| 09/27/2024 | Software Services | Ultimate Domain Protection (1 Year) - rtaok.org | 1 | 29.99 | 29.99 |
| 10/01/2024 | Website Maintenance | Annual Website Maintenance - rtaok.org | 1 | 840.00 | 840.00 |
| 10/01/2024 | Website Hosting | Annual Website Hosting - rtaok.org | 1 | 480.00 | 480.00 |
| 10/01/2024 | Plugin License | Essential Add-Ons - Annual License - rtaok.org | 1 | 49.00 | 49.00 |
| 03/11/2025 | Software Services | GoDaddy - MicroSoft 365 - Email Essentials | 1 | 95.88 | 95.88 |

(annual renewal)

BALANCE DUE

\$1,693.37



sam's club

CLUB MANAGER OKLAHOMA CITY SAM'S CLUB
(405) 943-9810
OK CITY (W), OK

10/16/2024 10:28:17 am

101*****5857

| | |
|----------------------------|--------|
| 104 NEW PRIMARY MEMBERSHIP | 50.00 |
| 117 PLUS UPGRADE | 60.00 |
| INSTANT SAVINGS | -30.00 |

| | |
|----------|-------|
| SUBTOTAL | 80.00 |
| TAXES | 0.00 |
| TOTAL | 80.00 |

| | |
|------------|-------------|
| VISA TEND | 80.00 |
| ACCOUNT # | **** * 7358 |
| APPROVAL # | 008386 |

visit samsclub.com to see your savings

*** MEMBER COPY ***



sam's club

(405) 943 - 9810
OKLAHOMA CITY, OK
10/16/24 10:37 9627 08289 003 4190

RTA

| | | | | |
|---|-----------------|----------|------|---|
| E | 561914 MM WATER | F | 3.98 | R |
| E | 561914 MM WATER | F | 3.98 | R |
| | | SUBTOTAL | 7.96 | |

TAX 2 4.125 % 0.33

TOTAL 8.29

VISA TEND 8.29

P.O. # NO

VISA CREDIT ***** 7358 I 1

APPROVAL # 025503

AID A000000031010

AAC B3FD851011A39CD2

TERMINAL # 21972490

*NO SIGNATURE REQUIRED
CHANGE DUE 0.00

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ITEMS SOLD 2

TC# 5880 4473 4787 0794 2994



*** MEMBER COPY ***



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARC - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2025-105

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 11/2/24

Invoice For: Administrative Services

| Item # | Description | Qty | Unit Price | Discount | Price |
|-----------------------------------|-----------------------------------|-----|-------------|------------------|--------------------|
| 1 | Admin Services Fee - October 2024 | 1 | \$10,070.00 | | \$10,070.00 |
| 2 | Reimbursement Printing | 1 | \$18.15 | | \$18.15 |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| NOTES: RTA PO # 2025-003 | | | | | |
| | | | | Invoice Subtotal | \$10,088.15 |
| | | | | Tax Rate | |
| | | | | Sales Tax | \$0.00 |
| | | | | Other | |
| | | | | Deposit Received | |
| Make all checks payable to EMBARK | | | | TOTAL | \$10,088.15 |



TO: Chairman and Board of Directors

FROM: Interim Executive Director

Consider approving renewal No. 4 of the Memorandum of Understanding with the Central Oklahoma Transportation and Parking Authority for interim administrative services, effective February 1, 2025 through January 31, 2026.

Background On January 29, 2020, the Regional Transportation Authority of Central Oklahoma (RTA) and the Central Oklahoma Transportation and Parking Authority (COTPA) entered into a Memorandum of Understanding (MOU) for COTPA to provide interim administrative services for a term of two years, through January 31, 2022.

The MOU provides that it may be renewed for additional one-year terms when either RTA or COTPA notifies the other in writing at least thirty days prior to the expiration of the MOU. This renewal serves as the notice of intent and is the forth renewal of the MOU.

Recommendation: Renewal be approved.

Reviewed by:



Jason Ferbrache
Interim Executive Director

Consent of Renewal For Interim Administrative Services

This renewal (“**Renewal No. 4**”) is effective February 1, 2025, agreeing to exercise the renewal option, as per the original Memorandum of Understanding for Interim Administrative Services (“**MOU**”), made by and between the **Central Oklahoma Transportation and Parking Authority dba EMBARK (“SERVICES PROVIDER”)**, an Oklahoma public Trust, and the **Regional Transportation Authority of Central Oklahoma (“CONTRACTING ENTITY”)**, an Oklahoma public trust, (collectively, the “**Parties**”).

WITNESSETH:

WHEREAS, the **Parties** entered into the **MOU** on February 1, 2020 whereby the **SERVICE PROVIDER** agreed to provide certain administrative services to the **CONTRACTING ENTITY** for a period of two years; and

WHEREAS, the **Term** of the **MOU** provides that it may be renewed for additional one-year terms when either of the **Parties** notifies the other in writing at least thirty days prior to the expiration of the **MOU**; and

WHEREAS, the **Parties** mutually agreed to renew the **MOU** in March 2022 for the first additional one-year term, making it effective retroactively from February 1, 2022 through January 31, 2023; and

WHEREAS, the **Parties** mutually agreed to renew the **MOU** in January 2023 for the second additional one-year term, making it effective from February 1, 2023 through January 31, 2024; and

WHEREAS, the **Parties** mutually agreed to renew the **MOU** in November 2023 for the third additional one-year term, making it effective from February 1, 2024 through January 31, 2025; and

WHEREAS, the **Parties** mutually consent to Renewal No. 4 of the **MOU**, under the same terms, conditions and provisions as originally agreed upon.

NOW THEREFORE, it is mutually agreed by and between the **Parties** to renew the **MOU**, effective February 1, 2025, under the same terms, conditions and provisions as originally agreed upon, expiring January 31, 2026.

APPROVED by the Trustees and **SIGNED** by the Chairperson of the Central Oklahoma Transportation and Parking Authority this 1st day of November 2024.

ATTEST:



Jesse Rush, Secretary



**CENTRAL OKLAHOMA
TRANSPORTATION AND PARKING
AUTHORITY**



Bernard Semtner, III, Chairperson

Reviewed for form and legality.



Assistant Municipal Counselor

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the
Regional Transportation Authority of Central Oklahoma this ____ day of _____
2024.

ATTEST:

**REGIONAL TRANSPORTATION
AUTHORITY OF CENTRAL
OKLAHOMA**

Mary Mélon-Tully, Secretary

Brad Henry, Chairperson

REVIEWED for form and legality.

Bailee Richards

Assistant Municipal Counselor